

The Regular Board Meeting of the Irvington Board of Education was held Virtually, Wednesday, January 20, 2021. This meeting was called to order by Board President Richard Williams followed by a flag salute.

Present were: Luis Antilus
Syeshia Benbow
Gloria Chison
Joseph Sylvain
Audrey Lyon, Vice President
Richard Williams, President

Excused: Annette Beasley
Ronald Brown
Gene Etchison

Others: Dr. April Vauss, Superintendent of Schools
Reggie Lamprey, Assistant Superintendent for Business/Board Secretary
Dr. Martin Adegboyega, Assistant Superintendent for Curriculum and Instruction
Roger Monel, Associate School Business Administrator
Dr. Latee Walton-McCleod, Assistant to Assistant Superintendent for Curr & Inst.
Ronald Hunt, Board Attorney
Esther Oko, Student Trustee
Other administrators, interested citizens and newspaper reporters

Board President Richard Williams reported that in accordance with P.L. 1975, Chapter 231, adequate notice of this meeting was posted in the Administration Building and copies of said notice sent to the Irvington Herald, the Star Ledger, and Township Clerk.

Dr. Deniese Cooper, Principal of Grove Street Elementary School, Home of the Champions for Children welcomed all to the virtual meeting hosted by Grove Street School. After giving some statistics on the incredible work of the scholars and the teachers and stating they still had a lot of work to do, Dr. Cooper gave a visual presentation constructed by Music Teacher Ms. Jessie Mersinger, featuring 3rd Grade soloist Samayah Bradby, and excerpts of performances of “Still I Rise”, Maya Angelo and “Every Kid Needs a Champion”, Rita Pierson.

SUPERINTENDENT’S REPORT

Dr. April Vauss began her report by asking for another round of applause for Dr. Cooper and her Champions for Children. She expressed that Dr. Cooper was passionate about what she does and she does it for her children and she requires her soldiers to do the same, to have that same energy every single day. Dr. Vauss stated this is not something you teach; this is something you are born to do.

Dr. Vauss then introduced the Student Trustee for her report on what was happening at Irvington High School:

Ester Oko – Student Trustee began her report by saying “good evening Board President Williams and Board of Education Members, Dr. April Vauss, Superintendent of Schools, parents, and fellow students! My name is Ester Oko, a 12th grader of Irvington High School”. She acknowledged she would be the only trustee reporting that evening. She presented the following:

For November, we’d like to share with you some of the accomplishments of the students of Irvington High. We call this our “Good News” and hope you will share with us in congratulating our outstanding scholars.

Here are some of our highlights:

- Boy’s Soccer player, **Costadinov Joseph**, was awarded the 1st Team for the All-Conference and NJ.com All-County media, 3rd Team for the NJ.com All-Group 3, and led Essex County in Scoring.
- Cross County runner, **Bianca Ruiz**, was awarded the 2nd Team for the All Conference and finished 1st in the Group B race at the SEC Championships.
- The Irvington High National Honor Society is offering virtual peer tutoring to their fellow scholars via their Google Classroom.
- Our JROTC Cadets were able to perform color guard for three (3) of the Irvington High home football games, including the last home game of the season vs Montclair.
- Our JROTC Cadets have also performed community service duties such as helping out with the distribution of school and food supplies to Irvington residents, creating a 9/11 Remembrance presentation that was shown in every class, and assisting with the Oasis Food Drive.
- The six (6) members of the Consumer Bowl are currently preparing to defend our title as “Essex County Champions.” The championship will be held virtually this year.
- At this time, we will like to recognize the winners of the Martin Luther King Essay

Grade 9

1. Gensis Nova - IHS - Ms. Hooper-Hughes
2. Jaily Agard - IHS - Ms. Hooper-Hughes
3. Christ Badeau - IHS - Mr. Davis

Grade 10

1. Kassandra Gabriel - IHS - Ms. Martin
2. Louvianov Paul - IHS - Ms. Martin
3. Trinniety Charlestin - IHS - Ms. Johnson

Grade 11

1. Confidence Nawali - IHS - Ms. Martin
2. Eroll Mars - IHS - Ms. Martin
3. Shanelle Vilson - IHS - Ms. Martin

Grade 12

1. Carl Edouard - IHS - Mr. Davis
2. Marc Napoleon - IHS - Ms. Caddle
3. Osaretin Aghahowa - IHS - Ms. Stephenson

We look forward to sharing more in the future about all the positive things going on at our school despite the difficulties in the world around us. Thank you for your time and attention to our presentation. Have a great day!

Superintendent Dr. Vauss continued on with her report stating the high school soccer team did really well this year, they defeated the number one seed for the state playoffs for the eighth straight year. She said they won the SEC Championship and their coach who is a teacher at Mt. Vernon Avenue Elementary School picked up his 50th career victory, but most notably was named just that past week and one of the district's fourth teacher to be a "Teacher Who Rocks"! She stated the district was very proud of the accomplishments of Mr. Adbelkader Laib and said for him to keep up the good work.

On the academic front she said the District had the opportunity, in addition to the normal Tuesday professional development sessions, to have conducted a total of 13 sessions this school year. She stated this was unlike anything they had done in Irvington in previous years as far as additional training for the staff during the school hours which makes it much more possible and plausible for the employees to participate. Some of the professional development offered was: Reaching Out to Marginalized Students; Project Based Learning; Social Emotional Learning; Engagement in a Virtual Setting; Trauma in all Decision Making; Google Platform Training and also conducted was Wellness and Trauma Training for the administrating staff. She was very proud of her executive staff member who made this possible, Dr. McCleod. She noted that Dr. McCleod and Dr. Adegboyega worked tirelessly to make sure the District was on the cutting edge of professional development so they didn't have to look out, but to turn inwards to make sure the staff was reaching their full capacity. Dr. Vauss again thanked the staff for their hard work and their digging deep when the opportunities are presented for them to be the best educational professional possible.

Dr. Vauss continued on by announcing Friday, January 29, 2021 Oasis would return to the District. She brought attention to the fact that the last session in the district over 350 families were served which was the largest grouping served in the district. She was looking forward to those parents and students who could avail themselves to that wonderful service Friday, January 29th at 4:00 pm.

Dr. April Vauss finally took time to recognize the Board Members for all their work and sacrifice. She acknowledged that the Board Members would receive tokens of appreciation from the district stating they certainly could never be paid for what they do but the district wanted them to know their work does not go unnoticed.

SCHOOL BOARD RECOGNITION MONTH IN NEW JERSEY JANUARY 2021

- WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
- WHEREAS, The Irvington Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and
- WHEREAS, The Irvington Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and
- WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
- WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it
- RESOLVED, That the Irvington Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further
- RESOLVED, That the Irvington Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff members toward the advancement of our children's education.

RESOLUTION TO APPROVE BOARD MEETING MINUTES

RESOLVED, that the minutes of the Board of Education meetings held on the dates as indicated, as corrected and transcribed, be received and filed.

December 16, 2020 – Virtual Board Meeting

ACTION:

Motion by: Audrey Lyon, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

PUBLIC COMMENT: (On agenda items only)

There were no public comments on agenda items.

PERSONNEL

JANUARY 20, 2021

1. LEAVE (S) OF ABSENCE

RESOLVED that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the leave(s) of absence of the listed personnel, effective as indicated:

Certificated

- | | | |
|-----|------------------|---|
| (a) | Susan Figuerido | Extension of paid medical leave of absence per FMLA effective 12/16/20 through 3/31/21 using 14 PTO Donation days, not to exceed 4 days per month, with Board paid benefits. (Augusta Pre-School-Pre-K Teacher) |
| (b) | Shifra Leibowitz | Paid maternity leave of absence per FMLA effective 3/8/21 through 3/26/21 using 15 personal illness days; unpaid maternity and child bonding leave of absence per FMLA effective 3/27/21 through 5/31/21. (Union Avenue Middle/Chancellor Avenue Schools-Speech Specialist) |
| (c) | Shira Lewis | Paid maternity leave of absence per FMLA effective 3/5/21 through 3/18/21 using 10 personal illness days; unpaid maternity and child bonding leave of absence per FMLA effective 3/19/21 through 6/6/21. Berkeley Terrace School-Speech Specialist) |
| (d) | Lolita Tillman | Extension of paid medical leave of absence per FMLA effective 12/15/20 through 12/20/20 using 4 Sick Bank days. (Grove Street School-1 st Grade Teacher) |
| (e) | Muhammad Rahman | Extension of paid medical leave of absence per FMLA effective 1/4/21 through 1/13/21 using 8 personal illness days. (High School-Science Teacher) |

PERSONNEL (continued)
JANUARY 20, 2021

- (f) Erika Vallila Paid maternity leave of absence per FMLA effective 1/25/21 through 2/24/21 using 22 personal illness days; unpaid maternity and child bonding FMLA effective 2/25/21 through 6/30/21.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

Non-Certificated

- (g) Van Seabron Unpaid intermittent FMLA effective 1/3/21 through 6/30/21 not to exceed 48 days. (Mt. Vernon Avenue School-Security Officer)
- (h) Gai Hughes Paid medical leave per FMLA effective 12/14/20 through 1/20/21 using 7 personal illness, 3 floating holidays, 3 accrued vacation days and 10 vacation days; unpaid medical leave per FMLA effective 1/21/21 through 2/15/21. Early Childhood Department-Secretary)
- (i) Sylvester Sanders Extension of paid medical leave of absence per FMLA effective 12/22/20 through 1/3/21 using 4 vacation days. Paid medical leave of absence per FMLA effective 1/5/21 through 1/18/21 using 9 vacation days; extension of unpaid medical leave of absence per FMLA effective 1/19/21 through 2/12/21; extension of unpaid medical leave of absence with Board paid benefits effective 2/13/21 through 3/5/21. (High School-Assistant Head Custodian)
- (j) Diana Ramirez-Liggins Paid intermittent FMLA effective 1/7/21 through 6/30/21, not to exceed 50 days, using available personal illness days and vacation days. (Superintendent's Office-Confidential Administrative Secretary)

PERSONNEL (continued)
JANUARY 20, 2021

- (k) Gwendolyn Murray Paid intermittent FMLA effective 1/7/21 through 6/30/21, not to exceed 60 days, using available personal illness days and vacation days. (High School-Secretary)

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

2. RETURN TO WORK FROM LEAVE OF ABSENCE

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the return to work from leaves of absence of the listed personnel, effective as indicated:

Certificated

- (a) Marquissa Lewis Returned to work from paid medical leave of absence effective 12/7/20. (Grove Street School-English Language Arts Specialist)
- (b) Betty Johnson Returned to work from unpaid leave of absence effective 12/8/20. (High School-English Language Arts Teacher)
- (c) Lolita Tillman Returned to work from paid medical leave of absence effective 12/21/20. (Grove Street School-1st Grade Teacher)
- (d) Diana Basile Returned to work from unpaid FMLA effective 1/4/21. (Grove Street School-Speech Specialist)
- (e) Shane Fessel Returned to work from paid FMLA effective 1/4/21. (High School-Social Studies Teacher)

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)
JANUARY 20, 2021

Non-Certificated

- | | | |
|-----|--------------------|---|
| (f) | Sylvester Sanders | Returned to work from unpaid medical leave of absence effective 1/4/21. High School-Assistant Head Custodian) |
| (g) | Mikal Lawson | Returned to work from paid EFMLA effective 1/1/21. (Security Officer-Central Office) |
| (h) | Kelley Gladden | Returned to work from paid EFMLA effective 1/1/21. (Security Officer-Mt. Vernon Avenue School) |
| (i) | Allison Cunningham | Returned to work from paid EFMLA effective 1/1/21. (Security Officer-Madison Avenue School) |
| (j) | Jacquetta Dorsey | Returned to work from paid EFMLA effective 12/1/20. (Security Officer-Chancellor Avenue School) |
| (k) | Jana Brown | Return to work from paid EFMLA effective 12/17/20. (University Middle School-Custodian) |

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

3. SUBSTITUTE PERSONNEL

Building Substitute Teacher Chancellor Avenue School

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and appointed Ms. Moody Thelisma as a Building Substitute Teacher, Chancellor Avenue School, effective 2/16/21 at a pay rate of \$150/day not to exceed 29 hours/week for days worked and receive 5 personal illness days and 1 personal business day payable from account number: 15-110-100-101-00-03.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)
JANUARY 20, 2021

4. SEPARATIONS

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the separation of the listed personnel, effective date as indicated:

Retirement

Certificated

- (a) Deirdre Oglesby, Special Education Teacher, Irvington High School, effective 7/1/21. (DOH 9/1/83)

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

Resignations

Certificated

- (b) Joshua Jimenez, Athletic Trainer, Irvington High School, effective 3/4/21 close of business.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

Non-Certificated

- (c) Caroline Abu, Substitute Teacher, District wide, effective 12/18/20 close of business.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

5. APPOINTMENTS

RESOLVED, that the Board of Education accepted, the recommendation of the Superintendent of Schools and approved the appointment of the listed personnel, for the 2020-2021 school year, effective as Indicated:

PERSONNEL (continued)
JANUARY 20, 2021

Certified

(a) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Betsabe Abanto, World Language Teacher, Grove Street School 50% and University Elementary School 50%, at an annual salary of \$56,554.00, Step 2, BA Level, Union Peruana University, effective 2/16/21, (pending criminal history clearance and *S-414/A-3381 (P.L.2018, c.5)* clearance), payable from account numbers 15-120-100-101-00-06 and 15-120-100-101-00-05. Replacing Daisy Rodriquez.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

(b) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Samia Beshara, World Language Teacher, Irvington High School at an annual salary of \$56,554.00, Step 2, BA Level, Benha University, effective 2/16/21, (pending criminal history clearance and *S-414/A-3381 (P.L.2018, c.5)* clearance), payable from account numbers 15-140-100-101-00-12. Replacing Irene Perodin.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

(c) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Michael Jeter, Mathematics Teacher, Irvington High School, at an annual salary of \$83,004.00, Step 13, BA Level, Montclair University, effective 2/16/21, (pending criminal history clearance and *S-414/A-3381 (P.L.2018, c.5)* clearance), payable from account numbers 15-140-100-101-00-12. Replacing Assahdolla Behreini.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

Administrative

(d) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Alberta Sharif, Acting Director of Human Resources as the Irvington Public Schools' Acting Affirmative Action Officer for the School Term 2020-2021, effective 10/26/20.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)
JANUARY 20, 2021

Non-Bargaining

(e) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Carlos Sarmiento, Accountant, Business Office, at an annual salary of \$60,000.00, effective 2/16/21, (pending criminal history clearance and *S-414/A-3381 (P.L.2018, c.5)* clearance), payable from account numbers 11-000-251-100-00-31. Replacing Nathan Patterson.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

Acting Fiscal Specialist – Early Childhood

(f) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Archie Dawson, as Acting Fiscal Specialist, for the Early Childhood department at a daily rate of \$250.00 per day, effective, 2/16/21 payable from 20-EC1-200-110-03-37.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

6. REASSIGNMENT/TRANSFERS

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the reassignment/transfer of the listed personnel, at the indicated position and location:

Certificated

(a) Dorothy Shu, 4th Grade Teacher (Leave Replacement) Berkeley Terrace School reassigned to 4th Grade Teacher, Mt. Vernon Avenue School, no change in salary, effective 2/1/21, payable from account number 15-120-100-101-00-09. Replacing Mary Ann Walsh

ACTION: This item was pulled from the agenda.

PERSONNEL (continued)
JANUARY 20, 2021

Non-Certificated

(b) RESOLVED that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the reassignment/transfer of Texas Burrell, Custodian, Irvington High School (nights), assigned Custodian, Chancellor Avenue School (nights), effective 1/20/21, no charge in salary, payable from account number 11-100-262-100-00-34, replacing Qanar Guglielmini.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

7. STIPEND

(a) RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved, the boiler license stipend in the amount of \$600.00 to Terrance Carroll, at Mt. Vernon Avenue School, effective 10/28/20 payable from account number 11-000-262-100-00-34

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

8. AFTER SCHOOL PROGRAM

(a) **Data Analysis Specialist 2020 — 2021/Grove Street School**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to hire KeriLynn Lowenstein, Data Analysis Specialist at Grove Street Elementary School from September 2020-June 30, 2021. The Data Analysis Specialist will be responsible for gathering, disaggregating, analyzing, and reporting student performance data, student attendance data, student discipline data, and other pertinent student information that will be used to inform instructional and intervention strategies to promote increased attendance and academic achievement in targeted areas. Data Analysis Specialist will be paid a stipend of \$6,825.00 for work done outside the contractual day. All activities performed by the Specialist must be documented on Supplemental Activity Logs and submitted with requests for payment. Submission of accurate activity logs will be required for payment to be processed. All stipends will be payable from account number 20-SI1-200-100-00-30 and will not exceed (\$39.00 per hour for 175 hours) per Data Analyst, payable from account number 20-SI1-200-100-00-30 not to exceed \$6,825.00.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)

JANUARY 20, 2021

(b) School Improvement Panel (ScIP) – Florence Avenue School

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved Edna Correia to serve on the School Improvement Panel (ScIP) for Florence Avenue School for the 2020-2021 school year. Edna Correia will be paid at the contractual rate of \$39.00 per hour not to exceed 10 hours. The total cost is not to exceed \$390.00, payable from account number 15-120-100-101-00-04.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

(c) Lead Mathematics Teacher for Irvington High School 2020-2021 – Office of Curriculum and Instruction

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to approve a stipend to a Mathematics Lead teacher to coordinate common planning, provide professional development, and work with the mathematics director and supervisor to support teachers. The lead teacher will be paid a stipend of \$5,070.00 (130 hours at \$39.00 per hour) for the 2020-2021 school year payable from account number 20-TI1- 200-100-12-30.

Name	Position
Alex Beauchamps	Teacher

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

(d) Swipe Monitor/Irvington High School

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to approve the appointment of a staff member as a Swipe Monitor at the rate of \$39.00 per hour from 7:30 a.m. to 8:15 a.m. (45 minutes) for the 2020- 2021 school year for a total of 164 days. Total cost will not exceed \$6,396.00, payable from account number 15-140-100-101-00-12 upon physical return to school.

Name	Position
Patricia Padovani	Guidance Counselor

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)

JANUARY 20, 2021

(e) **Attendance Committee/Chancellor Avenue School**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and appointed the following staff members for the Attendance Committee. The committee will meet for eight hours (8) from January 2020-June 2021 to address issues of chronic absenteeism and will be paid at the contractual rate for each position for a total cost not to exceed \$1292.

\$1200 (for salaries) payable from account number 20-TI1-200-100-03-30

\$92 (for benefits) payable from account number: 20-TI1-200-200-03-30

Staff Members:

- | | |
|--|--------------------------|
| 1. Arthur Wachtel – Guidance Counselor | \$39/hr x 8 = \$312 |
| 2. Sharon Stringer – Secretary | \$58.91/hr x 8= \$471.28 |
| 3. Lee Johnson – Parent Coordinator | \$29.81/hr x 8=\$238.48 |

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

(f) **Irvington Special Services After School Academy for Academic and Related Services
Compensatory Services 2020-2021 – Office of Special Services**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for the Department of Special Services to conduct an After School Academy for identified students to address additional academic and related services. The program will run from October 1, 2020 to June 2021, two days per week from 3:05 pm - 4:05 pm. There will be twenty-four (24) teachers assigned:

- (2) Augusta Preschool Special Education Teachers: Patricia Eden Hughes, Dolly Cadeau Cobb
- (3) Berkeley Preschool Special Education Teachers: Lashanta Rogers, TBD, TBD
- (3) Grove Street Elementary Special Education Teachers: Tonya Bradshaw, TBD,TBD
- (3) Berkeley Terrace Elementary Special Education Teachers: Carol McNeil, Dena Crump, Jasmine Webster
- (3) Thurgood Marshall Elementary Special Education Teachers: Wendy Martinez, Roxanne Pinnock, Ophelia Chiles
- (1) University Elementary Special Education Teacher: Rodeline Paul
- (1) Florence Avenue Elementary Special Education Teacher: Tanisha Delaspada
- (1) Chancellor Avenue Elementary Special Education Teacher: Mariam Abadir
- (1) Madison Avenue Elementary Special Education Teacher: Antonia Lee
- (1) Mt. Vernon Avenue Elementary Special Education Teacher: TBD
- (1) Union Avenue Middle School Special Education Teacher: Alanna Mattessich
- (1) University Middle School Special Education Teacher: Latasha McMillan
- (1) High School Special Education Teacher: Kimberly Petcos
- (2) Speech Therapists: Sarah Diaz, TBD

PERSONNEL (continued)

JANUARY 20, 2021

The Certified Staff will be paid the contractual rate of \$39.00 per hour for 30 hours per person (2 hours per week x 30 weeks at \$39.00 per hour, \$2,340.00 per person x 24 staff members = \$56,160.00). The total cost for the After School Academy staff is \$56,160.00 not to exceed \$56,160.00 to be paid from account number 20-CVO-100-100-00-30.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

(g) **Approval to Implement an English Language Learners (ELLs) Schools / Community Collaboration Outreach Program - Department of ESL/WL/Bilingual Programs**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission to implement an English Language Learners (ELLs) Schools/Community Collaboration Outreach Program during the months of December 2020 through June 2021 for ELLs at both middle schools (UAMS/UMS) and at Irvington High Schools. The purpose of the program is to find ways to increase motivation (school and community engagement) of our ELL population due to the impact of COVID-19 on learning. The program will hire two (2) bilingual advisors (Haitian Creole and Spanish) who will be paid at the contractual rate of \$39.00 per hour. Advisors will work six (6) hours a week, for a total of one hundred and forty four (144) hours. (2 Advisors X 144 hrs. = \$11,232.00)

Total cost for the program not to exceed \$11,232.00 payable from account number 20-CV0-100 100-24-30

Participating Teachers:

	Teachers Name	Area	School
1	Renell Mayel-Deronet	Bilingual – Haitian Creole	Irv. HS
2	Marisol Escobar Diaz	Bilingual - Spanish	Irv. HS
3	Deborah Sanders	Bilingual - Spanish	Irv. HS
4	Rufina Garcia	WL - Spanish	UAMS
5	Janneth Pasquale	WL - Spanish	UAMS
6	Catherine Clitus	Bilingual – Haitian Creole	UMS
7	Emelyn Vargas	Bilingual-Guidance Counselor	UMS

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)
JANUARY 20, 2021

(h) 2020-2021 Carl D. Perkins Program Administrator

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for hiring Hollie Mathias for the purpose of administering the Carl D. Perkins Grant for 2020-2021 school year at the contractual rate of \$39.00 per hour not to exceed \$4,438 (109 hours) to be paid from account numbers 20-CP1-200-100-00-19 (45 hours), 20-CP1-200-100-20-19 (64 hours) and 20-CP1-200-200-00-19 (employee benefits) pending approval of funds.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain
Roll Call: Unanimously approved on a roll call vote.

(i) 2020-2021 Student Council Advisor-Mt. Vernon

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission to hire Sundjata Sekou as a Student Council Advisor for the 2020-2021 school year. The total hours of the program are not to exceed 10 hours. The advisors will be paid the contractual rate of \$39 per hour. The total cost is not to exceed \$390 per person, payable from account number 15-120-100-01-00-09.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain
Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)

JANUARY 20, 2021

(j) Teaching an Additional Period During the School Day – Irvington High School

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to approve the appointment of the following high school teacher to teach a class during their preparation period for the 2020-2021 school year in order to reduce class sizes. Each staff member will be paid 1/7 of their daily rate for a 42-minute preparation (45 days) period and 2/7 of their daily rate for an 84-minute preparation period (90 days). Total cost not exceed \$78,541.65 payable from account number 15-140-100-101-00-12.

#	Name	2020-2021 Salary	Daily Rate	1/7 of Daily Rate
1	Beauchamps, Alex	\$110,574	\$552.87	\$79.98
2	Belony, Jean	\$73,801	369.01	\$52.72
3	Cassy, Wilswick	\$110, 574	552.87	\$79.98
4	Florestal, Jean	\$110, 574	552.87	\$79.98
5	Kotz, Blessing	\$89,601	\$448.01	\$64.00
6	Nadeem, Rubab	\$60, 251	\$301.26	\$43.04
7	Valere, Pierre	\$110, 574	\$552.87	\$79.98
8	Wancique, Chrispin	\$102, 860	\$514.30	\$73.47
9	Yang, Kui	\$66,901	\$334.51	\$47.79

#	Name	2020-2021 Salary	Daily Rate	2/7 of Daily Rate
10	Ihuoma, Adaeze	\$96, 515.00	\$482.58	\$137.88

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

PERSONNEL (continued)
JANUARY 20, 2021

9. FOR THE RECORD

- (A) Item 5, letter D, page 5, Board approved 5/27/20, Katherine Marino, Special Education Teacher, at an annual salary of \$60,271.00, Step 4, MA Level. Should read, at an annual salary of \$60,251.00, Step 5, MA Level.
- (B) Item 1, page 5, Board approved 12/16/20, Linda Thomas should read paid medical leave effective 12/2/20 through 12/7/20 using 7 PTO Donation days; unpaid medical leave effective 12/8/20 through 1/19/21.
- (C) Item 8, letter (e), page 11, Board approved 12/16/20, Play Unified Champions Club Advisors-Elementary Program – Office of Special Services 2020- 2021 should be changed for Florence Avenue Elementary School from Kimberly Petcos to Leon Wallace.
- (D) Item 9, letter K, page 17, Board approved 10/21/20, Attendance Review Committee, Mt. Vernon Avenue School should be changed from Rosandra Alba to Safiya Bashir effective 2/6/21.
- (E) Item 5, letter c, page 7, Board approved 12/16/2020, Diana Moreno, 2nd Grade Teacher, Mount Vernon Avenue School, date of hire should be amended to 1/12/2021.
- (F) Item 12 (After School Programs) Letter (t), page 36 – Renewal of the After School English Learners (ELs) Enrichment Program for Grades K-12 2020 -2021 School Year - Department of ESL/Bilingual and World Languages - Board approved on 8/12/20, should be amended to read as following:

Ms. Caneeka Smith, was an ESL Teacher at Chancellor ES / current 1st Grade Teacher at Thurgood ES, to be replaced by Ms. Nathalie Vincent, Bilingual Teacher at Chancellor ES and Ms. Laura Garcia, Bilingual Teacher at Berkeley ES.

Mr. Victor Munoz, WL Teacher at Thurgood ES to be replaced by Ms. Natividad Candelario, ESL Teacher at Thurgood ES.

CURRICULUM

JANUARY 20, 2021

10. CHILDREN WITH DISABILITIES – PLACEMENTS PUBLIC & NON-PUBLIC

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools, in concurrence with the Director of Special Services, and approved placements of Children with Disabilities in the following Public & Non-Public schools, at the listed tuition rates, upon receipt of appropriate bills, tuition and transportation (where necessary), subject to verification for the **2020-2021** school year. Effective as of September 1, 2020

PUBLIC-corrections

P20-011	Grade:	11 th	Essex High School (ERESC) Tuition: \$ 46,000.00 ED– New Placement Effective: 09/01/2020
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****Correction from 08/12/20 agenda, tuition cost in contract is higher than board approved 1:1 Aide****

NON-PUBLIC

NP20-150	Grade:	5 th	Mt. Carmel Guild Academy Tuition: \$54,900.00 AUT – New Placement Effective: 01/04/2020
NP20-151	Grade:	9 th	Windsor Learning Center Tuition: \$ 39,284.00 ED – New Placement Effective: 12/07/2020

TOTAL TUITION AMOUNT OF NEW PLACEMENTS – **\$ 140,184.00**

DISCONTINUED PLACEMENTS**PUBLIC**

P20-011	Grade:	11 th	Essex High School (ERESC) Tuition: \$ 52,500.00 Discontinued Placement: 12/14/2020
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NON-PUBLIC

NP20-022	Grade:	5 th	Deron I Tuition: \$ 62,273.00 1:1 Aide: \$ 35,200.00 Discontinued Placement: 12/11/2020
NP20-136	Grade:	9 th	Windsor School-Pompton Lakes Tuition: \$ 73,800.00 Discontinued Placement: 11/09/2020

TOTAL TUITION AMOUNT OF DISCONTINUED PLACEMENTS – \$ 223,773.00

CLASSIFICATION DEFINITIONS

1. "Auditorily Impaired" corresponds to "auditorily handicapped" and further corresponds to the Federal eligibility categories of deafness or hearing impairment. "Auditorily impaired" means an inability to hear within normal limits due to physical impairment or dysfunction of auditory mechanisms characterized by (c)1i or ii below. An audiological evaluation by a specialist qualified in the field of audiology and a speech and language evaluation by a certified speech- language specialist are required.

i. **"Deafness"**--The auditory impairment is so severe that the student is impaired in processing linguistic information through hearing, with or without amplification and the student's educational performance is adversely affected.

ii. **"Hearing Impairment"**--An impairment in hearing, whether permanent or fluctuating which adversely affects the student's educational performance.

2. "Autistic" means a pervasive developmental disability which significantly impacts verbal and nonverbal communication and social interaction that adversely affects a student's educational performance. Onset is generally evident before age three. Other characteristics often associated with autism are engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routine, unusual responses to sensory experiences and lack of responsiveness to others. The term does not apply if the student's adverse educational performance is due to emotional disturbance as defined in (c) 5 below. A child who manifests the characteristics of autism after age three may be classified as autistic if the criteria in this paragraph are met. An assessment by a certified speech-language specialist and an assessment by a physician trained in neurodevelopmental assessment are required.

3. "Intellectually Disabled" means a disability that is characterized by significantly below average general cognitive functioning existing concurrently with deficits in adaptive behavior; manifested during the developmental period that adversely affects a student's educational performance and is characterized by one of the following:

i. **"Mild Intellectual Disability"** means a level of cognitive development and adaptive behavior in home, school, and community settings that are mildly below age expectations with respect to all of the following:

- (1) The quality and rate of learning;
- (2) The use of symbols for the interpretation of information and the solution of problems; and
- (3) Performance on an individually administered test of intelligence that falls within a range of two to three standard deviations below the mean.

ii. **"Moderate Intellectual Disability"** means a level of cognitive development and adaptive behavior that is moderately below age expectations with respect to the following:

- (1) The ability to use symbols in the solution of problems of low complexity;
- (2) The ability to function socially without direct and close supervision in home, school and community settings; and
- (3) Performance on an individually administered test of intelligence that falls three standard deviations or more below the mean.

iii. "Severe Intellectual Disability" means a level of functioning severely below age expectations whereby in a consistent basis the student is incapable of giving evidence of understanding and responding in a positive manner to simple directions expressed in the child's primary mode of communication and cannot in some manner express basic wants and needs.

4. "Communication Impaired" corresponds to "communication handicapped" and means a language disorder in the areas of morphology, syntax, semantics and/or pragmatics/discourse which adversely affects a student's educational performance and is not due primarily to an auditory impairment. The problem shall be demonstrated through functional assessment of language in other than a testing situation and performance below 1.5 standard deviations, or the 10th percentile on at least two standardized language tests, where such tests are appropriate, one of which shall be a comprehensive test of both receptive and expressive language. When the area of suspected disability is language, assessment by a certified speech-language specialist and assessment to establish the educational impact are required. The speech-language specialist shall be considered a child study team member.

i. When it is determined that the student meets the eligibility criteria according to the definition in (c) 4 above, but requires instruction by a speech-language specialist only, the student shall be classified as eligible for speech-language services.

ii. When the area of suspected disability is a disorder of articulation, voice or fluency, the student shall be evaluated according to N.J.A.C. 6A:14-3.4(g) and, if eligible, classified as eligible for speech-language services according to N.J.A.C. 6A:14-3.6(a).

5. "Emotionally Disturbed" means a condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree that adversely affects a student's educational performance due to:

- i. An inability to learn that cannot be explained by intellectual, sensory or health factors;
- ii. An inability to build or maintain satisfactory interpersonal relationships with peers and teachers;
- iii. Inappropriate types of behaviors or feelings under normal circumstances;
- iv. A general pervasive mood of unhappiness or depression; or
- v. A tendency to develop physical symptoms or fears associated with personal or school problems.

6. "Multiply Disabled" corresponds to "multiply handicapped" and "multiple disabilities," and means the presence of two or more disabling conditions, the combination of which causes such severe educational needs that they cannot be accommodated in a program designed solely to address one of the impairments. Multiple disabilities include cognitively impaired-blindness, cognitively impaired-orthopedic impairment, etc. The existence of two disabling conditions alone shall not serve as a basis for a classification of multiply disabled. Eligibility for speech-language services as defined in this section shall not be one of the disabling conditions for classification based on the definition of "multiply disabled." Multiply disabled does not include deaf-blindness.

7. "Deaf/blindness" means concomitant hearing and visual impairments, the combination of which causes such severe communication and other developmental and educational problems that they cannot be accommodated in special education programs solely for students with deafness or students with blindness.

8. "Orthopedically Impaired" corresponds to "orthopedically handicapped" and means a disability characterized by a severe orthopedic impairment that adversely affects a student's educational performance. The term includes malformation, malfunction or loss of bones, muscle or tissue. A medical assessment documenting the orthopedic condition is required.

9. "Other Health Impaired" corresponds to "chronically ill" and means a disability characterized by having limited strength, vitality or alertness, including a heightened alertness with respect to the educational environment, due to chronic or acute health problems, such as attention deficit disorder or attention deficit hyperactivity disorder, a heart condition, tuberculosis, rheumatic fever, nephritis, asthma, sickle cell anemia, hemophilia, epilepsy, lead poisoning, leukemia, diabetes or any other medical condition, such as Tourette Syndrome, that adversely affects a student's educational performance. A medical assessment documenting the health problem is required.

10. "Preschool Child with a Disability" corresponds to preschool handicapped and means a child between the ages of three and five who either:

i. Is experiencing developmental delay, as measured by appropriate diagnostic instruments and procedures, in one or more of the areas in (c) 10 i (1) through (5) below, and requires special education and related services. When utilizing a standardized assessment or criterion-referenced measure to determine eligibility, a developmental delay shall mean a 33 percent delay in one developmental area, or a 25 percent delay in two or more developmental areas.

- (1) Physical, including gross motor, fine motor and sensory (vision and hearing);
- (2) Intellectual;
- (3) Communication;
- (4) Social and emotional; and
- (5) Adaptive; or

ii. Has an identified disabling condition, including vision or hearing, that adversely affects learning or development and who requires special education and related services.

11. "Social Maladjustment" means a consistent inability to conform to the standards for behavior established by the school. Such behavior is seriously disruptive to the education of the student or other students and is not due to emotional disturbance as defined in (c) 5 above.

12. "Specific Learning Disability" corresponds to "perceptually impaired" and means a disorder in one or more of the basic psychological processes involved in understanding or using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell, or to do mathematical calculations, including conditions such as perceptual disabilities, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia.

i. A specific learning disability can be determined when a severe discrepancy is found between the student's current achievement and intellectual ability in one or more of the following areas:

- (1) Basic reading skills;
- (2) Reading comprehension;
- (3) Oral expression;
- (4) Listening comprehension;
- (5) Mathematical calculation;
- (6) Mathematical problem solving;
- (7) Written expression; and
- (8) Reading fluency.

ii. A specific learning disability may also be determined by utilizing a response to scientifically based interventions methodology as described in N.J.A.C. 6A:14-3.4(h)6.

iii. The term severe discrepancy does not apply to students who have learning problems that are primarily the result of visual, hearing, or motor disabilities, general cognitive deficits, emotional disturbance or environmental, cultural or economic disadvantage.

- iv. The district shall, if it utilizes the severe discrepancy methodology, adopt procedures that utilize a statistical formula and criteria for determining severe discrepancy. Evaluation shall include assessment of current academic achievement and intellectual ability.

13. "Traumatic Brain Injury" corresponds to "neurologically impaired" and means an acquired injury to the brain caused by an external physical force or insult to the brain, resulting in total or partial functional disability or psychosocial impairment, or both. The term applies to open or closed head injuries resulting in impairments in one or more areas, such as cognition; language; memory; attention; reasoning; abstract thinking; judgment; problem-solving; sensory, perceptual and motor abilities; psychosocial behavior; physical functions; information processing; and speech.

14. "Visually Impaired" corresponds to "visually handicapped" and means an impairment in vision that, even with correction, adversely affects a student's educational performance. The term includes both partial sight and blindness. An assessment by a specialist qualified to determine visual disability is required. Students with visual impairments shall be reported to the Commission for the Blind and Visually Impaired.

11. ESSEX HIGH SCHOOL (ERESC) – ALTERNATIVE EDUCATION – GENERAL EDUCATION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the tuition of one (1) Full Time General Education Student to attend Essex High School in Passaic, New Jersey, beginning September 1, 2020 for the 2020-2021 school year, students placed by the Superintendent of Schools, at the cost of \$27,500.00 per student, total cost not to exceed \$55,000.00 to be paid from account number 11-000-100-561-00-25.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

12. HOME INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools, and approved Home Instruction for the below listed eligible students for the 2020-2021 school year. Regular Education students to receive (10) ten hours per week and classified students to receive (10) ten hours per week of instruction.

<u>Student's Name</u>	<u>School</u>	<u>Instructor's Name</u>	<u>Start Date</u>
HI- 009 Grade: 11 th	Irvington High School	University Hospital No payment necessary	10/27/2020
HI- 010 Grade: 12 th	Irvington High School	Virtual with Irvington Teachers No payment necessary	11/16/2020

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

13. NEW JERSEY COALITION FOR INCLUSIVE EDUCATION, INC. PROVIDING TRAINING AND COACHING CONSULTATION ONLINE/IN-PERSON SERVICES FOR 2020-2021 SCHOOL YEAR - OFFICE OF SPECIAL SERVICES

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the New Jersey Coalition for Inclusive Education (NJCIE) to provide Training and Coaching consultation services to support the effective inclusive education of students (live or virtually). Trainers and Coaches will provide online/in person training sessions, host open office hours for teacher support, observe and offer feedback to teachers on online/in person inclusive instruction. The cost will be 110 hours at \$300.00 per hour for a total cost not to exceed \$33,000.00 payable from IDEA account 20-IB1-200-300-00-25.

OTHER QUOTES:

- Watson Educational Consulting
- Brett DiNovi & Associates

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.:

CURRICULUM (continued)

JANUARY 20, 2021

14. ORTON GILLINGHAM TRAINING FOR SPECIAL EDUCATION TEACHERS K-12 FOR THE 2020-2021 SCHOOL YEAR- OFFICE OF SPECIAL SERVICES

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved Judy Shapiro, LLC to conduct Orton Gillingham Training for Special Education Teachers K-12. Orton Gillingham Training will provide special education teachers with a direct, explicit, multisensory, structured, sequential, diagnostic, and prescriptive way to teach literacy when reading, writing, and spelling does not come easily to individuals, such as those with dyslexia. The training will consist of 150 total hours: 50 hours for training, 50 hours for modeling and 50 hours for coaching, all instructional materials, scope and sequence and assessments will be provided in this cost. The cost will be 150 hours at \$225.00 per hour for a total cost not to exceed \$33,750.00 payable from IDEA account 20- IB1-200-300-00-25.

OTHER QUOTES:

- Orton training at \$595 per teacher X 82 teachers= \$48,790 per person
- Orton training per teacher is \$650 per teacher x 82= \$53,300 per person

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

15. DOUGLASS OUTREACH/RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY, TO PROVIDE CONSULTATION TO SCHOOL-BASED APPLIED BEHAVIOR ANALYSIS PROGRAM 2020-2021 - OFFICE OF SPECIAL SERVICES

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission and approved Douglass Outreach/Rutgers, The State University of New Jersey, to provide consultation to School-Based Applied Behavior Analysis Programs for the 2020-2021 school year. These continued services enhance our Autism program and are to be completed at a rate of \$175.00 per hour. These services should not exceed \$7,000.00, payable from the IDEA account number 20-IB1-200-300-00-25. Pending the availability of funds.

OTHER QUOTES:

- Eden Institute, Princeton, NJ, -\$230.00 per hour, total of \$11,500.00
- Delta-T Group, Woodbridge, NJ - \$400.00 per hour, total of \$20,000.00

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

16. COMPENSATORY SERVICES SETTLEMENT AGREEMENT FOR OUT-OF-DISTRICT-2020-2021 SCHOOL YEAR- OFFICE OF SPECIAL SERVICES

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the delivery of 20 hours of Compensatory services to an Out of District student as a result of a settlement agreement. The cost will be 20 hours at \$39.00 per hour for a maximum of \$780.00 payable from IDEA account 20- IB1-200-300-00-25.

OTHER QUOTES:
N/A

ACTION:
Motion by: Gloria Chison, Seconded by: Syesha Benbow
Roll Call: Unanimously approved on a roll call vote.

17. WESCHLER PRE-SCHOOL AND PRIMARY SCALE OF INTERPRETIVE REPORTING – WPPSI-IV-QG ONLINE LICENSE RENEWAL 2020-2021 – OFFICE OF SPECIAL SERVICES

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the purchase of Weschler Pre-school and Primary Scale of Interpretive (WPPSI-IV)-QG 1-year on-line score reporting tool from Pearson to be utilized by the Irvington Pre-School Child Study Team to score completed evaluations for Irvington students being evaluated for Special Services for the 2020-2021 school year. The (WPPSI-IV)-QG, 1-year on-line score reporting tool cost will be \$55.00 and not to exceed \$55.00 to be paid from account number 20-IP1-200-500-00-25.

OTHER QUOTES:
N/A

ACTION:
Motion by: Gloria Chison, Seconded by: Syesha Benbow
Roll Call: Unanimously approved on a roll call vote.

18. JPG TUTORING PROGRAM- IRVINGTON HIGH SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved JPG Tutoring to offer tutoring services to Irvington High School students virtually for the 2020-2021 school year. Sessions will be held daily from 1:30pm to 3:00pm at no cost to the District.

ACTION:
Motion by: Gloria Chison, Seconded by: Syesha Benbow
Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

19. MASSACHUSETTS INSTITUTE OF TECHNOLOGY (MIT CLUB OF NORTHERN NJ-TUTORS)-IRVINGTON HIGH SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved MIT Club of Northern NJ-Tutors, to offer tutoring services to Irvington High School students virtually for the 2020-2021 school year. Sessions will be held daily from 1:30pm to 3:00pm at no cost to the District.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

20. VIRTUAL MATH MAGICAL LIVE STREAM- UNIVERSITY ELEMENTARY SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for University Elementary School to host a Virtual Magical Live Stream. This virtual math school assembly program will get students pumped up about mathematics. A high-energy show that touches upon addition, subtraction, multiplication, division, fractions, probability, and more. The Virtual Math Magical Live Stream will occur Friday, January 29, 2021 in two sessions (Grades K-2nd), include scholar leader volunteers to monitor video sessions, and will be 40-45 minutes in duration. The cost is not to exceed, \$1,295.00, payable from account #15-190-100-800-00-05.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

21. VIRTUAL ADVENTURES IN READING- UNIVERSITY ELEMENTARY SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for University Elementary School to host a Virtual Adventure in Reading Stream. This virtual reading assembly program will explore books on a Reading Safari. The Virtual Adventure Reading Stream will occur Friday, February 5, 2021 in two sessions (Grades 3rd -5th), include scholar leader volunteers to monitor video sessions, and will be 40-45 minutes in duration. The cost is not to exceed \$1,295.00, payable from account #15-190-100-800-00-05.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

22. ZOLNIER GRADUATE SUPPLY LLC - IRVINGTON HIGH SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved Zolnier Graduate Supply LLC to provide the service of printing diplomas and covers for the Class of 2021, payable from account 15-190-100-500-00-12. Total cost not to exceed \$3,610.50.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

23. SENIOR AWARDS CEREMONY – IRVINGTON HIGH SCHOOL

RESOLVED, That the Board of Education accepted the recommendation of the Superintendent of Schools, and granted permission for Irvington High School to host the Class of 2021 Senior Awards Ceremony on Friday, May 21, 2021. The Class of 2021 Senior Awards Ceremony will begin at 9:00 a.m. and conclude at 11:15 a.m. This event will take place in person pending school reopening, or virtually. The amount for the event is not to exceed \$1,750.00 for invitations, decorations, awards, thank you gifts, and hospitality for presenters, payable from account number 15-000-240-500-00-12.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

24. ENGINEERING I AND II MATERIAL SUPPORT– OFFICE OF CURRICULUM & INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for the purchase of course materials for the development of Engineering I and II elective courses at Irvington High School. The purchase includes teacher and student instructional materials and supplies from the Engineering the Future” program published by Activate Learning. The Engineering I and II course is being developed through a grant awarded by Constellation, an Exelon Company. The total amount not to exceed \$6,191.01 to be paid via Account #20-E2E-100-600-00-12. New Jersey Student Learning Standards - Science.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

25. CURRICULUM WRITING (GREEN DESIGNS) – OFFICE OF CURRICULUM & INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission to post for 1 teacher, pending the availability of funds, to develop a curriculum unit titled “Green Designs” for the Earth Systems & Space Science course offered at Irvington High School. Unit development is being funded through a grant awarded by Constellation, an Exelon Company. The teacher will be paid at the contractual rate of \$39.00 per hour, total hours not to exceed 10 hours. The total amount not to exceed \$390.00 to be paid via Account #20-E2E-200-100-00-12. New Jersey Student Learning Standards - Science.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

26. CURRICULUM WRITING (ENGINEERING I AND II) – OFFICE OF CURRICULUM & INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission to post for up to 2 teachers to develop curriculum for an Engineering I and II elective courses, pending the availability of funds, for implementation at Irvington High School. Course development is being funded through a grant awarded by Constellation, an Exelon Company. Each teacher will be paid at the contractual rate of \$39.00 per hour. Maximum of 2 teachers for 20 hours each, total hours not to exceed 40 hours. The total amount not to exceed \$1,560.00 to be paid via Account #20-E2E-200-100-00-12. New Jersey Student Learning Standards - Science.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

27. TECHNOLOGY TOOLS AND ONLINE RESOURCES TO SUPPORT YOUR CHILD DURING REMOTE INSTRUCTION – UNION AVENUE MIDDLE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for Union Avenue Middle School to hold a parent workshop titled, “Technology Tools and Online Resources to Support Your Child during Remote Instruction” on January 21, 2021 from 6pm to 7:30 pm. Through a remote learning setting, Union Avenue Middle School teachers and administrators will provide parents with knowledge on various technology resources such as Google Classroom, Padlet, Jamboard, and the Parent Portal. There will be no cost to the District.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)

JANUARY 20, 2021

28. STRATEGIES TO HELP THE STRUGGLE WITH VIRTUAL SCHOOL – UNION AVENUE MIDDLE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for Union Avenue Middle School to hold a parent workshop titled, "Struggling with Virtual School? Strategies to Help" on January 27, 2021 from 6pm to 7:00 pm. Through a remote learning setting, Ms. Paranczak, Behavior Support Specialist and Dr. Karla Rivera, the District Psychologist will provide parents with strategies on how to help their children successfully participate in remote learning instruction. There will be no cost to the District.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

29. NEWSELA – UNIVERSITY MIDDLE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for University Middle School to purchase a subscription to NEWSELA. The subscription will be available from January 2021 through June 2021. This web-based program support student in reading, reading comprehension, and vocabulary while using informational text. Differentiated instruction is supported based upon individual student reading lexiles. This program is aligned with the University Middle Schools Annual School Plan (ASP) Goal #2. Teachers and students can effortlessly shift between online and in-person teaching with a flexible curriculum. It will deepen student participation with content for ELA, SEL, social studies, and science that can support any learning environment or learning level. The total cost for the subscription is not to exceed \$4,750.00 using account #20-SI1-100-500-00-10.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

30. GRADUATION YEARBOOK PURCHASE - IRVINGTON HIGH SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to approve Irvington High School students to purchase yearbooks from Herff Jones, located at 2 Sara Kathryn Way - Waldwick, NJ 07463 at the rate of \$45.87/each for the graduating class of 2021. At no cost to the district.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

31. APPROVAL OF THE SECONDARY SHELTERED INSTRUCTION OBSERVATION PROTOCOL (SIOP) MODEL TRAINING BY UP THE BAR CONSULTING, LLC, DURING THE SPRING 2021 SEMESTER – DEPARTMENT OF BIL/ESL/WL – OFFICE OF CURRICULUM AND INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission to approve the hiring of Up The Bar Consulting, LLC. for the delivery of professional develop to our district (Secondary Teachers) on the Sheltered Instruction Observation Protocol (SIOP) Model.

As part of our districts' initiative to meet state requirement in servicing English Learners (ELs), Irvington Public School has been providing teachers and administrators for the past years with training on the SIOP model. This model provides teachers and administrators the support they need to help ELs gain access to classroom content while they acclimate to an English learning environment, making instruction more comprehensible.

Secondary Teachers/Administrators will be virtually trained for one and one-half (1 ½) hour sections for six (6) week assembled across schools, using the SIOP Model during the months of January to February of 2021. Based on total number of new teachers, we will conduct the training in one or two groups (maximum of 10 to 15 teachers in each room).

SIOP TRAINING FOR ELEMENTARY TEACHERS 2021

Option 1: One Group – All Teachers

Groups	Day 1	Day 2	Day3	Day 4	Day 5	Day 6
A	1/21/21	1/28/21	2/4/20	2/11/20	2/18/21	2/25/20

Option 2: Two Groups – Total Teachers Divided Into Two Groups

Groups	Day 1	Day 2	Day3	Day 4	Day 5	Day 6
A	1/21/21	1/28/21	2/4/20	2/11/20	2/18/21	2/25/20
B	1/22/21	1/29/21	2/5/20	2/12/20	2/19/21	2/26/20

Cost: A rate of \$4,500.00 with will include the six (6) day for the 1 ½ hour sections and teacher support during required homework activities.

Total cost not to exceed \$4,500.00 from account number Title II - 2A1-200-300-00-30.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

32. SATURDAY INTENSIVE PROGRAM FOR GRADES 3 - 12– OFFICE OF CURRICULUM AND INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved a District-wide Saturday Intensive Academic Program for students in grades 3 through 12. The focus of the program is to continue to support the students learning needs and academic achievement for the 2020-2021 school year. The program will start as a pilot at four elementary schools, two middle schools, and the high school. Teachers who are highly effective and committed to the program will be selected to teach at these schools. The program will *tentatively* begin in March and run through the summer of 2021. Students' participation will be voluntary and it will be available to students in grades 3 through 12. Funding for the program will be from account number 20-TI1-100-100-xx-30.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

33. AFTERSCHOOL INTENSIVE PROGRAM FOR GRADES 3 - 12– OFFICE OF CURRICULUM AND INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved a District-wide Afterschool Intensive Program for students in grades 3 through 12. The goal of this program is to reduce students' learning loss resulting from school closures due to COVID-19 through the implementation of evidence-based interventions. Each school will implement the program *tentatively* starting from March through May 2021. The program will run from 3:15 pm to 4:15 pm Monday through Thursday. Four teachers who are highly effective and committed to the program will be selected to teach at each school. Students' participation will be based on teachers' recommendation and student performance on districtwide assessments. Funding for the program will be from account number 20-TI1-100-100-xx-30.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

34. 1-DAY PROFESSIONAL DEVELOPMENT USING IGNITE BY HATCH – OFFICE EARLY CHILDHOOD

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for Ignite by Hatch to conduct a virtual workshop on February 17, 2021 titled, Advance Training for Ignite by Hatch on the use of the Ignite software to connect with parents and involve students' in learning from 9:00am-4:00pm. Master teacher and PIRT will be trained from 9:00am-12:00pm. Teachers will be trained from 12:45pm-4:00pm. There is no cost to the District.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)

JANUARY 20, 2021

35. PROFESSIONAL DEVELOPMENT: OUT OF DISTRICT WORKSHOPS/CONFERENCES – CURRICULUM AND INSTRUCTION

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for the identified staff below to attend the following out of district workshops:

STAFF	POSITION	SCHOOL	WORKSHOP TITLE	DATE	LOCATION	FEES/ACCOUNT#
Tawana Moreland	Director	Early Childhood	Understanding Educator Evaluation During the Pandemic	1/28/21	Virtual	20-EC1-200-329-03-37 Cost: \$75.00
Lia Skibniewski	Supervisor	Early Childhood	Understanding Educator Evaluation During the Pandemic	1/28//21	Virtual	20-EC1-200-329-03-37 Cost: \$75.00
Autumn Schatzow	Autistic Teacher	Thurgood Marshall Elementary School	“Picture Exchange Communication System (PECS) Level I Training”	02/18/21 - 02/19/21	(Virtual) Pyramidonlinelearnng.com	\$399.00 20-IB1-200-300-00-25
Sofi Walter	Speech Therapist	Augusta Preschool Academy	“SPEECH-LANGUAGE PATHOLOGISTS: What's NEW in Technology to Save Time and Accelerate Therapy Outcomes”	01/22/21	(Virtual) Live-Online Event through BER services	\$279.00 20-IB1-200-300-00-25
Abdelkader Laib	Physical Education Teacher	Mount Vernon Elementary	2020 NJAHERD Convention	2/22/2020- 2/23/2020	Virtual	\$164.00 11-190-100-320-00-15
Kristen Duska	Physical Education Teacher	Irvington High School	2020 NJAHERD Convention	2/22/2020- 2/23/2020	Virtual	\$164.00 11-190-100-320-00-15
Kaleigh Delucca	Physical Education Teacher	University Middle School	2020 NJAHERD Convention	2/22/2020- 2/23/2020	Virtual	\$164.00 11-190-100-320-00-15
Ryan Carroll	Physical Education Teacher	Union Avenue Middle School	2020 NJAHERD Convention	2/22/2020- 2/23/2020	Virtual	\$164.00 11-190-100-320-00-15
Dr. John Taylor	Athletic Director	Irvington Public Schools	2020 NJAHERD Convention	2/22/2020- 2/23/2020	Virtual	\$164.00 11-190-100-320-00-15

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)

JANUARY 20, 2021

36. HEADSETS – UNION AVENUE MIDDLE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the purchase of Avid AE-36 Classroom, 384 Headsets for Union Avenue Middle School to be used by students to reinforce the 1:1 ratio during the pandemic. The cost is not to exceed \$4,500 paid from account number: 20-TI1-100-600-00-11.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

37. CDWG-HP TOUCHSCREEN CHROMEBOOKS– UNIVERSITY ELEMENTARY SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the purchase of (57) HP Touchscreen Chrome books from CDWG, 75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515, ESCNJ 18/19-03 (Term 7/1/18 to 6/30/20 extended 6/30/22), for the 2020-2021 school year for University Elementary School. The cost is not to exceed \$18,062.73, payable from account number 20-SI1-100-600-00-05.

ACTION:

Motion by: Gloria Chison, Seconded by: Syesha Benbow

Roll Call: Unanimously approved on a roll call vote.

CURRICULUM (continued)
JANUARY 20, 2021

38. FOR THE RECORD

- A. Item #27, page 89 Board approved August 12, 2020, entitled “Essex County Services Commission to Provide Mandated Related Services for Special Services After School Academy 2020-2021” should reflect an account change from 20-CVO-200-300-00-30 to 20-IBI-200-300 -00-25.

ATHLETICS

JANUARY 20, 2021

39. COACHING APPOINTMENTS

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the following coaching appointments for the 2020-2021 school year at the step and honorarium indicated as per the Coaches' Salary Guide of the teachers' contract, pending criminal background check, a negative COVID-19 test taken after January 1st, 2021, and completion of NJSIAA required coaching certifications. Coaches will be paid from account number 15-402-100-100-00-12 of the 2020-2021 school budget.

Myles Hart	Head Bowling Coach	Step 4	\$4383.00	15-402-100-100-00-12
Marvin Hawkins	Head Winter Track	Step 4	\$3999.00	15-402-100-100-00-12
Barnes Reid	Assistant Winter Track Coach	Step 4	\$3132.00	15-402-100-100-00-12
Brionna Singleton	Assistant Winter Track Coach	Step 1	\$2021.00	15-402-100-100-00-12
Ashley Pierre	Strength/Conditioning Coach	Step 4	\$3525.00	15-402-100-100-00-12

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

40. APPROVED AUXILIARY PERSONNEL FOR ATHLETIC EVENTS

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the following Board of Education staff members to work athletic events as auxiliary personnel for the 2020-2021 school year. Staff will be paid per the Board of Education approved 2020-2021 rates for auxiliary athletic events personnel from the athletic budget account number 15-402-100-100-00-12.

Oge Denis	Darren Love	Talia Snipes	Deyka Torres
John Taylor	Andrea Tucker	Michael D'Argenio	Muller Pierre
Carmen Fazzolari	Keith Kowalski	Shakeena Hill	Tyneshia Bennett
Patricia Padovani			

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

ATHLETICS (continued)

JANUARY 20, 2021

41. BOYS' SOCCER TEAM CONFERENCE CHAMPIONSHIP JACKETS

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the purchase of conference championship jackets for the Irvington High School boys soccer team from BSN Sports. The total number of jackets ordered shall not exceed twenty-six (26); the cost for each jacket shall not exceed \$65.00, for a total cost of \$1625.00, payable from account number 10-11-000-230-590-00-16.

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

42. CREATION OF FRESHMAN BOYS VOLLEYBALL TEAM

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the creation of a freshman boy's volleyball team at Irvington High School. The coaching position shall follow the assistant boys' volleyball coach pay scale for the 2020-2021 school year, payable from account number 15-402-100-100-00-12, and will provide a stipend based on the following step schedule:

Step 1	\$2620.00
Step 2	\$2950.00
Step 3	\$3266.00
Step 4	\$3555.00

The total cost of transportation to away games shall not exceed \$2,960.00 for the 2020-2021 school year (10 games x \$296.00 per trip), payable from account number 15-402-100-800-00-12. The total cost of payments to officials shall not exceed \$750.00 (10 games x \$75.00 per game), payable from account number 15-402-100-100-500-12. The total cost of auxiliary personnel shall not exceed \$1,000.00 (10 games x \$100.00 per game). The total cost of the program shall not exceed \$8,265.00.

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

ATHLETICS (continued)
JANUARY 20, 2021

43. M&B SEPTIC SERVICE LLC/NOAH'S ARK PORT-A-JOHN

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the rental of portable toilet units from M&B Septic Service LLC/Noah's Ark Port-A-John for the baseball season at Irvington High School. The total cost shall not exceed \$1,000.00 for the 2020-2021 school year, payable from account number 15-402-100-500-00-12.

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

44. LIFE SAVERS, INC CPR/AED TRAINING

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved payment to Life Savers, Inc. for CPR and AED instructor training for Irvington High School Athletics Secretary, Gwen Murray. Life Savers, Inc. will train and certify Ms. Gwen Murray as a CPR and AED instructor so she may provide CPR and AED training classes and certifications to Irvington Public School coaches to meet NJSIAA guidelines. The total cost shall not exceed \$1,200.00, payable from account number 15-402-100-500-00-12.

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

45. LIFE SAVERS, INC CPR/AED CARDS

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved payment to Life Savers, Inc for CPR/AED/First Aid certification cards for Irvington Public Schools coaches. The amount shall not exceed \$300.00 for the 2020-2021 school year, payable from account number 15-402-100-500-00-12.

ACTION:

Motion by: Syesha Benbow, Seconded by: Gloria Chison

Roll Call: Unanimously approved on a roll call vote.

BUILDINGS & GROUNDS

JANUARY 20, 2021

46. ALARM COMMUNICATION TECHNOLOGIES – GROVE STREET SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to award a contract to Alarm Communication Technologies, Inc., 25 Ross Street, PO Box 596, Wharton, NJ 07885, to remove and install a New fire alarm control panel, programming, provide ac 100% recertified test prior to testing with authorities having 1 jurisdiction, testing with authorities having jurisdiction, NEFA 72 Record of Completion, permit filling with building department, training of school districts key personal, school year 2020-2021, Time and Materials package number 14, bid number 8535, an amount not to exceed \$22,718.78, payable from account number: 11-000- 261-420-00-33

Service:	Rate:
Mechanic, Journeyman	\$50.00/per building
Repair and/or Service: Hourly Rate:	\$75.00 per hour
Repair and/or Service:	% Markup Added to a 5%

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

47. SABAN ENGINEERING UNION AVENUE MIDDLE/IRVINGTON HIGH SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to award an Environmental Services contract to Saban Engineering Group; 171 Windsor Street, Kearny, NJ 07032, Union Ave Middle School - indoor/workplace air quality, microbial assessment & sampling on the ground floor secretary office, an amount of \$3,450.00, Irvington High School removal of approximately 3 feet asbestos in basement Athletic room, project monitoring, oversite and sampling (PCM), an amount of \$3,750.00, 2020-2021 school year, for a grand total amount not to exceed \$7,200.00, Educational Data Services Bid# 9155 & 9157 Payable from account number 11-000- 261-420-00-33.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

BUILDINGS & GROUNDS (continued)

JANUARY 20, 2021

48. ALARM COMMUNICATION TECHNOLOGIES – CHANCELLOR AVENUE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools to award a contract to Alarm Communication Technologies, Inc., 25 Ross Street, PO Box 596, Wharton, NJ 07885, to replace the existed PA system with a new system head end, all work to be completed during normal business hours and office staff will be trained on system use and scheduling, PEPPM Purchasing Cooperative Contract# 529958-032, School year 2020-2021, an amount not to exceed \$44,239.79, payable from account number 11-000- 261-420-00-33

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

BUILDINGS & GROUNDS (continued)
JANUARY 20, 2021

49. FOR THE RECORD

- A. Remington and Vernick, Irvington High School Board approved December 16, 2020, page 48, item 63 for the 2018-2019 school year should have been 2019-2020 school year.

FINANCE

JANUARY 20, 2021

50. PAYMENT OF BILL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved payment for the following bills and claims:

Regular Accounts Payable:	January	\$ 6,436,276.17
Regular Payroll:	December	\$ 7,444,753.74
Workers Compensation:	January	<u>\$ 119,836.75</u>
Total:		\$14,000,866.66

The accounts payable appearing on the January 13, 2021 Board Meeting agenda may be inspected in the Board Secretary's Office.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

51. BOARD SECRETARY'S FINANCIAL REPORT – NOVEMBER 2020

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the Board Secretary's Report for the period ending November 30, 2020.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

52. TREASURER OF SCHOOL MONIES FINANCIAL REPORT – NOVEMBER 2020

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the Treasurer of School Monies Financial Report for the period ending November 30, 2020.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)

JANUARY 20, 2021

53. CERTIFICATION OF EXPENDITURES REPORT – NOVEMBER 2020

Pursuant to 6A:23A-16.10(c)4, the Board of Education has obtained from the Board Secretary that as of November 30, 2020, no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certified pursuant to 6A:23A-16.10(b) that no major account or fund has been over expended.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

54. PAYMENT OF DISTRICT TAXES FOR DECEMBER 2ND REQUEST

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and requested the payment of school district taxes for the month of December 2020 from Irvington Township in the amount of \$1,454,960.75.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

55. PAYMENT OF DISTRICT TAXES FOR JANUARY 1ST REQUEST

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and requested the payment of school district taxes for the month of January 2021 from Irvington Township in the amount of \$1,454,960.75.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)
JANUARY 20, 2021

56. CARES/ESSR EMERGENCY RELIEF GRANT FISCAL YEAR 2020-2021 (1ST AMENDMENT)

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the request to accept additional funds in amount of \$160,903.00 under the CARES Emergency Relief Grant for the project period starting March 13, 2020 and ending September 30, 2022 as listed below: CARES/ESSER Emergency Relief Grant-CV0.

<u>ACCOUNT NUMBER</u>		<u>AMOUNT</u>
20-CV0-100-100	Instruction- Teacher's Salaries- Public	\$ 142,120.00
20-CV0-100-500	Other Purchased Services- Public	\$ 300,190.00
20-CV0-100-600	Instructional-General Supplies-Public	\$1,489,244.00
20-CV0-200-100	Support Salaries-Public	\$ 78,120.00
20-CV0-200-200	Employee Benefits-Public	\$ 36,849.00
20-CV0-200-300	Prof and Tech Services- Public	\$ 418,000.00
20-CV0-200-500	Other Purchased Services- Public	\$ 358,078.00
20-CV0-200-600	Support-Supplies & Materials-Public	\$ 251,710.00
20-CV0-400-732	Non-Instructional Equipment- Public	\$ 32,016.00
Total CARES Budget		<u>\$ 3,106,327.00</u>

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

57. EVERY STUDENT SUCCEEDS ACT (ESSA/ESEA) CONSOLIDATED FORMULA SUBGRANT FISCAL YEAR 2020-2021 GRANT APPLICATION-(1ST AMENDMENT-CARRYOVER)

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the request to accept total Carryover Funds of \$1,616,860.00 under the Every Student Succeeds (ESSA/ESEA) Consolidated Formula Sub-Grant for the project period starting July 1, 2020 and ending September 30, 2021 as listed below:

Title I Part A – TI1- Improving Basic Programs

<u>ACCOUNT NUMBER</u>		<u>AMOUNT</u>
20-TI1-100-100	Instruction – Teacher's Salaries – Public	\$ 486,870.00
20-TI1-100-300	Purchased Services-Non Public	\$ 88,445.00
20-TI1-100-500	Other Purchased Services	\$ 450,250.00
20-TI1-100-600	Instructional – General Supplies – Public	\$ 668,868.00
20-TI1-100-800	Other Objects – Public	\$ 2,500.00
20-TI1-200-100	Support Salaries – Public	\$ 902,130.00

FINANCE (Continued)

JANUARY 20, 2021

20-TI1-200-200	Employee Benefits – Public	\$ 393,837.00
20-TI1-200-500	Other Purchased Services – Public	\$ 73,226.00
20-TI1-200-600	Support – Supplies & Materials – Public	\$ 46,389.00
20-TI1-520-930	School-wide Blended	\$1,190,501.00
20-TI1-400-731	Instructional Equipment (Public)	\$ 144,000.00
	Program Admin.	\$ 183,637.00
	Subtotal Title I Part A	\$4,630,653.00

Title II Part A – 2A1 – Teacher and Principal Training and RecruitingACCOUNT NUMBER

20-2A1-100-100	Salaries-Public	\$ 10,000.00
20-2A1-100-500	Other Purchased Services-Public	\$ 10,000.00
20-2A1-100-600	Instructional Supplies-Public	\$ 8,184.00
20-2A1-200-300	Professional and Tech Services – Public	\$ 565,973.00
20-2A1-200-100	Salaries – Public	\$ 105,000.00
20-2A1-200-600	Non-Instructional Supplies – Public	\$ 20,000.00
20-2A1-200-200	Benefits – Public	\$ 8,798.00
	Subtotal Title II Part A	\$ 727,955.00

Title III – TT1 – English Language Acquisition and Language EnhancementACCOUNT NUMBER

20-TT1-100-100	Instruction – Teacher’s Salaries – Public	\$ 62,400.00
20-TT1-100-500	Other Purchased Services-Public	\$ 23,000.00
20-TT1-100-600	Instructional – General Supplies – Public	\$ 132,909.00
20-TT1-200-100	Salaries – Public	\$ 35,884.00
20-TT1-200-200	Benefits – Public	\$ 7,519.00
20-TT1-200-500	Other Purchased Services-Public	\$ 500.00
20-TT1-200-300	Professional and Tech Services – Public	\$ 20,000.00
20-TT1-200-600	Supplies and Materials-Public	\$ 1,000.00
20-TT1-400-731	Instructional Equipment-Public	\$ 68,000.00
	Subtotal Title III	\$ 351,212.00

Title III – TM1 – Immigrant Education ProgramACCOUNT NUMBER

20-TM1-100-600	Instructional Supplies	\$ 40,173.00
20-TM1-200-100	Salaries-Public	\$ 16,000.00
20-TM1-200-200	Benefits -Public	\$ 1,224.00
20-TM1-200-500	Other Purchased Services – Public	\$ 34,000.00
20-TM1-400-731	Instructional Equipment-Public	\$ 8,000.00
	Subtotal Title III M	\$ 99,397.00

FINANCE (Continued)
JANUARY 20, 2021

Title IV, Part A – Student Support and Academic Enrichment Program

ACCOUNT NUMBER

20-TF1-100-500	Other Purchased Services – Public	\$ 157,856.00
20-TF1-100-600	Instructional Supplies – Public	\$ 147,550.00
20-TF1-200-100	Salaries-Public	\$ 69,112.00
20-TF1-200-200	Benefits-Public	\$ 22,312.00
20-TF1-200-300	Professional and Tech Services –Public	\$ 12,410.00
20-TF1-200-500	Other Purchased Services-Public	\$ 3,510.00
	Subtotal Title IV	\$ 412,740.00

Title IA Reallocated

ACCOUNT NUMBER

20-TR1-100-600	Instructional Supplies-Public	\$ 95,119.00
20-TR1-100-600	Instructional Supplies-Non-Public	\$ 3,700.00
20-TR1-200-300	Professional and Tech Services-Public	\$ 95,129.00
	Subtotal Title IA Reallocated	\$ 193,948.00

SIA –Improving Basic Programs

ACCOUNT NUMBER

20-SI1-100-100	Salaries-Public	\$ 82,120.00
20-SI1-100-500	Other Purchased Services-Public	\$ 54,969.00
20-SI1-100-600	Instructional Supplies-Public	\$ 222,563.00
20-SI1-200-100	Salaries-Public-Public	\$ 64,380.00
20-SI1-200-200	Benefits-Public	\$ 11,208.00
20-SI1-200-300	Professional and Tech Services-Public	\$ 52,222.00
20-SI1-200-500	Other Purchased Services-Public	\$ 3,500.00
20-SI1-200-600	Supplies and Materials-Public	\$ 5,038.00
	Subtotal SIA	\$ 496,000.00

ESSA/ESEA Grand Total: \$ 6,911,905.00

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)

JANUARY 20, 2021

**58. INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT
(IDEIA) 2020-2021 AMENDMENT GRANT APPLICATION**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the request for the Flow-Through Funds for the Individuals with Disabilities Education Improvement Act (IDEIA) Amendment Application for the 2020-2021 school year. The proposed grant amendment application will be submitted to the Essex County Superintendent of Schools Office, and a copy to the Office of Grants and Management and Development of the New Jersey Department of Education through EWEG.

Basic:	100-100	Personal Services-Salaries	\$ 267,820
	100-300	Instruction Purchased Services	\$ 40,000
	100-500	Instruction Other Purchased Services	\$ 40,000
	100-600	Instructional Supplies	\$ 635,790
	200-100	Personal Services-Salaries	\$ 169,732
	200-200	Employee Benefits	\$ 177,435
	200-300	Prof. & Tech Services (Public)	\$ 1,467,555
	200-300	Prof. & Tech Services (CEIS)	\$ 186,000
	200-300	Non Public	\$ 10,922
	200-500	Other Purchased Services	\$ 75,000
	200-600	Non Instructional Supplies	\$ 107,445
	200-860	Indirect Costs	\$ 12,699
	400-731	Instructional Equipment	\$ 19,000
Basic Total			\$ 3,209,398
Pre School:	100-600	Instructional Supplies	\$ 40,244
	200-300	Prof. & Tech Services (Public)	\$ 20,000
	200-500	Other Purchased Services	\$ 1,900
	400-731	Instructional Equipment	\$ 7,600
Pre School Total			\$ 69,744
Total Grant Amendment			\$ 3,279,142

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)
JANUARY 20, 2021

59. BONFIRE.COM - IRVINGTON HIGH SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved Irvington High School to use Bonfire.com (An online fundraiser store) as a vendor to purchase items for fundraiser activities. Expected fundraising amount is \$10,000.00.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

**60. ASURE SOFTWARE – 2020-2021 HEALTH REIMBURSEMENT ACCOUNT
ADMINISTRATIVE FEES**

RESOLVED, that the Board of Education accepted the recommendations of the Superintendent of Schools and entered into an agreement with Asure Software. The purpose of this Agreement is to provide and manage a health reimbursement account (HRA) for Irvington School District retirees for the period of July 1, 2020 through June 30, 2021, at a projected annual premium of \$1,000.00, to be paid from account number 11-000-291-290-00-21.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

**61. CDWG EMERGENCY CHROMEBOOKS – OFFICE OF MEDIA SERVICES AND
TECHNOLOGY**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the emergency purchase of Chromebooks from CDWG, 230 N. Milwaukee Ave, Vernon Hill, IL 60061 ESCNJ number 18/19-03, for 2409 Lenovo 100e Chromebook MTK8173C 11.6" 4GB RAM 32GB Chrome OS Chromebooks at a cost not to exceed \$499,867.50 from the following account - 20-CVO-100-600-19-30.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)
JANUARY 20, 2021

62. FIREPLACE INC. – OFFICE OF EARLY CHILDHOOD

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the Early Childhood digital newsletter subscription to Smore.com during the 2020-2021 school year. The digital newsletter will highlight curriculum, resources, transition tips, and best practices with the Early Childhood community, including staff and families'. The rate is \$799.00 a year for the subscription. Total cost not to exceed \$799.00 payable from account number 20-EC1-200-590-03-37.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

63. HEADSETS – UNION AVENUE MIDDLE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the purchase of Avid AE-36 Classroom, 384 Headsets for Union Avenue Middle School to be used by students to reinforce the 1:1 ratio during the pandemic. The cost is not to exceed \$4,500 paid from account number: 20-TI1-100-600-00-11.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

64. CDWG-HP TOUCHSCREEN CHROMEBOOKS– UNIVERSITY ELEMENTARY SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the purchase of (57) HP Touchscreen Chrome books from CDWG, 75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515, ESCNJ 18/19-03 (Term 7/1/18 to 6/30/20 extended 6/30/22), for the 2020-2021 school year for University Elementary School. The cost is not to exceed \$18,062.73, payable from account number 20-SI1-100-600-00-05.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)
JANUARY 20, 2021

65. DONATION- BOOKBAGS AND NOTEBOOKS-MT VERNON AVENUE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved The Solfaro Family to donate book bags and notebooks to Mt. Vernon Avenue School. Estimated value of the donation is \$620.00.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

66. DONATION- CHRISTMAS TOYS-MT. VERNON AVENUE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved Arnav Durham, Tools for Youth to donate Christmas toys to students at Mt. Vernon Avenue School. Estimated value of the donation is \$500.00.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

67. DONATION- CHROMEBOOKS-MT VERNON AVENUE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved Mary Ann Walsh, former grade 4 teacher to donate Chromebooks to Mt. Vernon Avenue School. Estimated value of the donation is \$400.00.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

68. DONATION – MEDIA SERVICES AND TECHNOLOGY DEPARTMENT

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for John Amberg, Director of Media Services and Technology to accept the donation of thirty (30) lap top computers for teachers to use from Curtis and Tamara Adams, Founders of The Walk On Foundation, Englewood, NJ and the Ampersand Agency, NY, NY. Approximate value of donation is \$15,000.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)
JANUARY 20, 2021

69. DONATION – BEACON CHURCH TO CHANCELLOR AVENUE SCHOOL

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and granted permission for Chancellor Avenue School to accept a donation of Target and local restaurants gift cards and holiday toys to be donated to the scholars for the holidays. Donations are from the Beacon Church, formerly known as Unitarian Universalist Congregation, 4 Waldron Avenue in Summit, NJ. Estimated value of the donation is \$800.00

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

FINANCE (Continued)

JANUARY 20, 2021

70. TRANSFER OF FUNDS 2020-2021

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent and approved the following appropriation transfer of funds for the 2020-2021 school year in compliance with N.J.S.A. 18A:22-8.1 for the reason(s) noted:

Account Number	Description	From	To	Explanation
15-190-100-800-00-09 15-190-100-610-00-09	Other Objects-Admission Instructional Supplies	5,300.00	5,300.00	<u>MT. Vernon Ave School</u> – To provide additional funds for instructional school supplies
11-000-100-566-00-25 11-000-216-320-00-25	Tuition –Other LEAs State Educational Services – Visually Impaired	108,680.00	108,680.00	Special Services: To provide funds for school psychologist and speech therapist leave replacement 2020-2021 school year.
11-000-261-100-01-31 10-000-100-560-00-31	Other Maintenance Stipend Charter School Services	157,476.00	157,476.00	Business Office: Provide additional funds for Charter School tuition based on 10/15/2000 enrollment count.
11-000-230-340-31-16 11-000-230-590-00-16	Travel Purchased Services-General Admin	3,329.00	3,329.00	Superintendent: To provide additional funds for Irvington High School Athletic Jackets.

ACTION:

Motion by: Syesha Benbow, Seconded by: Luis Antilus

Roll Call: Unanimously approved on a roll call vote.

PUBLIC COMMENT

There were no public comments.

Dr. Vauss brought attention to the fact she was wearing pearls that evening to symbolize and recognize a momentous event in our history which was the First African American/Asian American Vice President of the United States of America. While she was not a member of Alpha Kappa Alpha, she did recognize the moment in history we were a part of and wished the Vice President, her family and the new administration, the new president all the success so that we can turn a page in history and make brighter days and dreams that we tell our students to dream, that they be big and they revel in this moment.

WALK-ONS**Appointment:****Certificated**

RESOLVED, that the Board of Education accepted the recommendation of the Superintendent of Schools and approved the appointment of Michele Wallace, 3rd Grade Teacher, Mt. Vernon Avenue School, at an annual salary of \$62,465.00, Step 3, 6th Year Level, Concordia University, effective 2/22/21, (pending criminal history clearance and *S-414/A-3381 (P.L.2018, c.5)* clearance), payable from account numbers 15-120-100-101-00-09. Replacing Rosandra Alba.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

Transfer:**Certificated**

(a) Dorothy Shu, 4th Grade Teacher (Leave Replacement) Berkeley Terrace School reassigned to 6th Grade Math Teacher, Union Avenue Middle School, no change in salary, effective 2/1/21, payable from account number 15-130-100-101-00-11. Replacing Barbara Diaz-Menza.

ACTION:

Motion by: Audrey Lyon, Seconded by: Joseph Sylvain

Roll Call: Unanimously approved on a roll call vote.

CLOSED SESSION

“In accordance with the New Jersey Open Public Meeting Act, be it hereby resolved that the Irvington Township Board of Educating meet in closed session, February 17, 2021 (Virtually) at 5:30 p.m., to address confidential matters of personnel, negotiations, and/or attorney client privilege.

It is expected that the matters discussed will be made public at the time that the need for confidentiality no longer exists.”

Upon the motion by Audrey Lyon, seconded by Syesha Benbow and unanimously approved on a roll call vote, the Virtual Regular Board Meeting of the Irvington Board of Education adjourned at 7:06 pm.

Reggie Lamptey, CPA
Assistant Superintendent for Business/Board Secretary

RL/rcs