Irvington High School &

Blue Knights Academy

Virtual Learning Plan
April 28, 2020

Agenda

➔ Secretary will be scheduled to report for only essential work- (cannot be on provisional certificate status)

❖ Danielson's Professional practices will be used as the second evaluation for all professional staff not closed (non-tenured staff and staff

Agenda

Virtual learning and recorded lessons. 1v (30-45 minutes) virtual lesson and 2

Non-tenured Teachers, Principals, APs, VPs and Other Certificated Staff

1. There must be a minimum of two observations

2. Observations must have been conducted before the district closed
   - If the district did not have two scored observations on this educator prior to the district closing, please reach out to the Department at edueval@doe.nj.gov for more information.

3. They must receive a summary conference.
   - This conference should be conducted remotely via a video conference.

4. No measures of student learning will be included in the summative rating.

Irvington High School & Blue Knights Academy
Virtual Learning Plan

Teacher Expectations

- ► All teachers must have a Google Classroom for each class.
- ► Special Education teachers will work in collaboration with General Education teachers as co-teachers.
- ► All teachers will have virtual office hours during the school day.
- ► All teachers will add their content area administrators as a co-teachers in Google Classroom.
- ► Lessons & Assignments will be posted in Google Classroom on instructional days at 8:15 a.m.
- ► Grades must be posted in PowerSchool.
- ► Adhere to the district's mandated pacing guide.
- ► Lessons must be rigorous and engaging.
- ► Assignments that count toward a grade will be recorded in PowerSchool
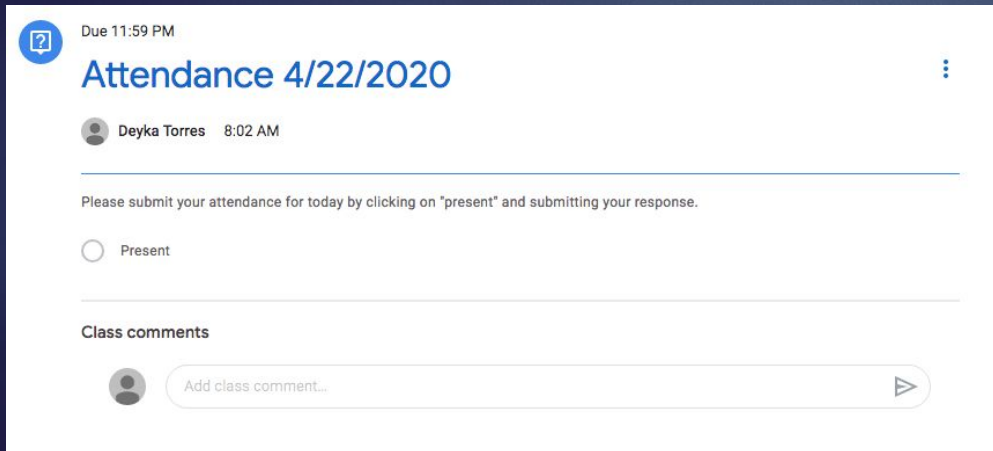- ► Continue to review Easy IEP and meet w/CST to accommodate SE students.

Virtual Learning Schedule

There will be 4 instructional days and 1 catch up day per week.

Monday A-Day	Tuesday B-Day	Wednesday Catch Up Day & Live Check-In Sessions	Thursday A-Day	Friday B-Day
30-45 minute instructional activity per class. There should be recorded lessons provided as well.	30-45 minute instructional activity per class. There should be recorded lessons provided as well.	15-20 minute Google Meet Check-In Session per class.	30-45 minute instructional activity per class. There should be recorded lessons provided as well.	30-45 minute instructional activity per class. There should be recorded lessons provided as well.

Attendance

Attendance will be taken via Google Classroom daily by posting an attendance question. To save time, create one question and reuse the post to schedule the question for all of your classes. Don't know how to reuse a post? Watch the video below.

Scheduling Assignments & Posts

Virtual Lessons

➤ Virtual lessons will be scheduled to post every instructional day at 8:15 a.m.

➤ Lessons should be interactive and include a video component whenever possible.

➤ Link online resources to support instruction.(i.e. Khan Academy, Ted Talks, YouTube, Newsela, online textbooks, etc.)

➤ Include formative assessment as part of the lesson. (i.e. discussion thread or question on google classroom, edpuzzle, google form, etc.)

➤ Include an assignment to support the lesson.

Live Check-In Sessions

- ► Google Meets is the only approved video conferencing platform for student interaction and has now been integrated into Google Classroom.
- ► Check In Sessions should run for 15-20 minutes per class on Wednesdays. Please follow the schedule below:

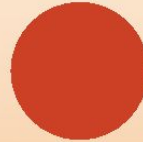| A Day	B Day
Block 1 9:00 a.m. - 9:30 a.m.	Block 1 12:00 p.m. - 12:30 p.m.
Block 2 9:30 a.m. -10:00 a.m.	Block 2 12:30 p.m. - 1:00 p.m.
Block 3 10:00 a.m. - 10:30 a.m.	Block 3 1:00 p.m. - 1:30 p.m.
Block 4 10:30 a.m. -11:00 a.m.	Block 4 2:00 p.m. - 2:30 p.m.

Using Google Meet in Google Classroom

Things to Remember...

N-Etiquette

- When not speaking, mute your mic
- Look at the camera
- Be aware of your physical background
- While you are on screen and in a meeting, do not multitask
- Be aware that decent lighting makes for a better video call
- Chat in the side-bar is for questions during meeting and can be seen by all on the call
- Remember professionalism at all times

Special Education Accommodations

→ <u>Communication</u> - Click on the classified student's name & add a private message.

(reminders, extended time, chunk assignment, motivation, praise)

→ <u>Modify the assignment to the students needs</u>

Click on the classified student, open assignment & and modify. (highlight, enlarge font, modify lexile, decrease volume of words etc.)

→ <u>Post two versions of the assignment</u>

Create an assignment twice using the same title. Modify one.

Remove the general ed. students in the modified assignment and remove the classified students in the original assignment.

They will appear as ONE to the class, but for the teachers it will appear separate. One will be the Gen. Ed. assignment and one will be for **SPED.**

Need a video tutorial?

Autism Google Classroom

Population uniqueness - Stable Schedule

Create a Google Slide schedule (STABILITY)

Link Google Slide schedule to Google classroom (FLEXIBILITY)

Autistic Google Class Tutorial

The Autism Helper.

Special Education Accommodations Google Classroom

EXTRAS:

Link to Newsela - make leveled copies of same narrative, assign to SPED students according to reading lexile.

Math - Links to Khan academy or Edpuzzle - may individually assign

Science and Social Studies - use district approved supplements

FOOTNOTE all assignments with a hyperlink to the SPED teacher's email

And also include the phone number to the SPED Liveline for assistance.

Support Staff Expectations

Nurse	HSSC	School Counselors
→ Post videos in Google Classroom regarding proper hand washing, personal hygiene, and overall best practices during this time of crisis. → Be available to respond to questions posed by scholars	→ Provide online/virtual counseling. → Focus on scholars who, during the course of the school year, demonstrated challenging behaviors. → Post videos that will serve to provide scholars with preliminary, preventative measures and other coping strategies. → Address socio-emotional concerns	→ Provide online/virtual counseling. Focus on scholars who, during the course of the school year, demonstrated challenging behaviors. → Post videos that will serve to provide scholars with preliminary, preventative measures and other coping strategies. → Continue to assist scholars w/ college and career planning

Blue Knights Academy

- Google Meets is the only approved video conferencing platform for student interaction and has now been integrated into Google Classroom.
- Lessons & Assignments will be posted in Google Classroom on instructional days at 9:00 a.m.
- Check In Sessions should run for 15-20 minutes per class on Wednesdays. Please follow the schedule below:

Apex /General Questions 9:00 a.m - 10:00 a.m.	
Period 2 10:00 a.m. - 10:30 a.m.	Period 6 1:00 p.m. - 1:30 p.m.
Period 3 10:30 a.m. -11:00 a.m.	Period 7 1:30 p.m. - 2:00 p.m.
Period 4 11:00 a.m. - 11:30 a.m.	Period 8 2:00 p.m. - 2:30 p.m.
Period 5 11:30 a.m. -12:00 p.m.	Period 9 2:30 p.m. - 3:00 p.m.
Lunch 12:00 p.m - 1:00 p.m.	

Student Expectations

- ➤ Students are to login daily to complete and submit assignments.
- ➤ Students must submit daily attendance question by 11:59 p.m. of the day assigned.
- ➤ Students are encouraged to email teachers with any questions or difficulties they are having with completing and/or submitting assignments.
- ➤ Complete lessons and demonstrate learning as instructed by teachers.
- ➤ Maintain academic integrity.