

**ANNUAL REORGANIZATION MEETING**

The Annual Reorganization Meeting of the Irvington Board of Education was held Wednesday, April 24, 2013, at University Elementary School, 1 University Place, Irvington, New Jersey 07111. The meeting was called to order at 6:30p.m. followed by a salute to the flag.

**OPEN PUBLIC MEETING ACT NOTICE BY THE BOARD SECRETARY:**

Assistant Superintendent for Business/Board Secretary Reggie Lamptey read in accordance with P.L. 1975, chapter 231, adequate notice of this meeting was posted in the Administration Building and copies of said notice were sent to the Irvington Herald, Star-Ledger, and Township Clerk.

Assistant Superintendent for Business/Board Secretary Reggie Lamptey thanked the citizens of Irvington for voting yes and passing the school budget.

**RESULTS OF THE TOWNSHIP OF IRVINGTON SCHOOL BOARD ELECTION -- APRIL 16, 2013:****BUDGET QUESTION - passed**

<u>Yes</u>	<u>No</u>
376	100

**3 YEARS TERM BOARD MEMBERS RESULTS:**

Joseph Sylvain	Alnicia Owens	Richard Williams
759	631	607

Entitle to vote	# of Ballots Cast
30,720	992

**THE OATH OF OFFICE**

The oath of office was administered to re-elected board members Joseph Sylvain, Alnicia Owens and Richard Williams by the Assistant Superintendent for Business/Board Secretary Mr. Reggie Lamptey.

Roll Call by Assistant Superintendent for Business/Board Secretary Reggie Lamptey.

Present: Ronald Brown  
Renee Burgess  
Norma Carty  
Sean C. Evans  
Romaine Greer  
Alnicia Owens  
Joseph Sylvain  
Anthony Vauss  
Richard Williams

Others: Dr. Neely Hackett, Interim Superintendent of Schools  
Reggie Lamptey, Assistant Superintendent for Business/Board Secretary  
Dr. Angelica Allen, Interim Asst. Super. for Curriculum and Instruction  
Raymond Hamlin, Board Attorney  
Emory Heard, Media Technician  
Vivian Pettiford, Confidential Administrative Secretary  
Several other administrators interested citizens and newspaper reporters

Election of Officers

Assistant Superintendent for Business/Board Secretary Reggie Lamptey called for nominations for the Board President.

A. President

Nominee(s): Anthony Vauss  
Nominated by: Renee Burgess  
Seconded by: Ronald Brown  
Renee Burgess moved to closed the nominations for president  
Seconded by: Ronald Brown  
Roll Call: Unanimously approved on a roll call vote  
ACTION: Election of Anthony Vauss as the Board President  
Roll Call: Unanimously approved on a roll call vote

Assistant Superintendent of Business/Board Secretary turned the meeting over to the re-elected Board President Mr. Anthony Vauss. President Vauss thanked the board members for there vote of confidence.

Board President Vauss called for nominations for the Vice President.

B. Vice-President

Nominee(s) Alnicia Owens  
Nominated by: Ronald Brown  
Seconded by: Renee Burgess  
Sean Evens moved to closed the nominations for Vice President  
Seconded by: Norma Carty  
Roll Call: Unanimously approved on a roll call vote  
ACTION: Election of Alnicia Owens as the Boards' Vice President  
Motion by: Sean Evans, Seconded by: Norma Carty  
Roll Call: Unanimously approved on a roll call vote

**RESOLUTION REGARDING BOARD OF EDUCATION MEETING NOTICES**

BE IT RESOLVED, that the Secretary of the Board of Education shall send notices including annual notices giving a time, date, location and to the extent known, the agenda of any regular, special or rescheduled meeting to either or both of the following newspapers; the Irvington Herald, the Star Ledger; and

BE IT FURTHER RESOLVED, that the official newspapers of the Irvington Board of Education shall be the Irvington Herald and the Star Ledger; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Education shall file all notices of any regular, special or rescheduled meetings with the Township Clerk for the Township of Irvington; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Education shall post all notices of any regular, special or rescheduled meeting in the Administration Building; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Education shall send all notices to any individual requesting to be placed on a mailing list as provided by law in accordance with Board Policy.

Motion by: Sean Evans

Seconded by: Norma Carty

Roll call: Unanimously approved on a roll call vote

**VIII. RESOLUTION ESTABLISHING DATES FOR BOARD MEETINGS**

BE IT RESOLVED, that meetings of the Irvington Board of Education will be held at 7:30 pm on the following dates and locations:

August 21, 2013	Irvington High School – Room 123
September 18, 2013	Augusta Street School – Multi-Purpose Room
October 16, 2013	Berkeley Terrace School – Multi-Purpose Room
November 20, 2013	Chancellor Avenue School – Multi-Purpose Room
December 18, 2013	Florence Avenue School – Multi-Purpose Room
January 15, 2014	Grove Street School – Auditorium
February 19, 2014	Madison Avenue School – Multi-Purpose Room
March 19, 2014	Mt. Vernon School – Auditorium
April 9, 2014	Thurgood Marshall School – Multi-Purpose Room
TBD	Re-Organization Meeting – University Elementary
May 21, 2014	University Elementary – Multi-Purpose Room
June 11, 2014	Union Avenue Middle School - Auditorium
June 25, 2014	University Middle School – Auditorium

Motion by: Ronald Brown  
Seconded by: Norma Carty  
Roll call: Unanimously approved on a roll call vote

**IX. RESOLUTION FOR DESIGNATION OF DEPOSITORIES FOR FUNDS OF THE BOARD OF EDUCATION**

BE IT RESOLVED, that Investors Bank, Bank of America, PNC Bank, TD Bank and Wells Fargo Bank be designated as depositories for school monies of the Irvington Board of Education; and

BE IT FURTHER RESOLVED, that the funds of the Irvington Board of Education deposited in the above-cited depositories be subject to withdrawal and warrants or other orders for the payment of money when signed on behalf of the Board of Education by the President, or Vice President, the Board Secretary and the Treasurer of School Moneys; and

BE IT FURTHER RESOLVED, that available funds may be invested in certificates of deposits in the above-cited depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to deposit all such funds in the aforementioned banks or the State of New Jersey Cash Management Fund and a copy of this resolution is sent to each of the institutions herein designated.

Motion by: Sean Evans  
Seconded by: Alnicia Owens  
Roll call: Unanimously approved on a roll call vote

X. **INTERNAL SCHOOL ACCOUNTS**

BE IT RESOLVED, that two signatures are required, the Principal, Vice Principal, Assistant Principal and the principal's designee of each school be authorized to sign checks or documents necessary to continue the Internal School Accounts of each school in the banks or savings and loan institutions wherein school funds are deposited. Such funds need to be in an Interest Bearing account.

BE IT FURTHER RESOLVED, that two signatures are required on each authorized check. The signors must be the Principal and either the Vice Principal, Assistant Principal or the principal's designee.

Motion by: Sean Evans

Seconded by: Alnicia Owens

Roll call: Unanimously approved on a roll call vote

XI. **ESSEX REGIONAL EDUCATION SERVICES COMMISSION**  
**RESOLUTION – ELECTION OF BOARD OF EDUCATION MEMBER TO**  
**SERVE AS A MEMBER OF THE REPRESENTATIVE ASSEMBLY OF**  
**THE ESSEX REGIONAL EDUCATION SERVICES COMMISSION**

WHEREAS, pursuant to N.J.S.A. 18A:6-61 et seq., the Board of Education of the Township of Irvington must elect one of its members to represent it on the Representative Assembly of the Essex Regional Education Services Commission; and

WHEREAS, the Board of Education of the Township of Irvington has held such an election among its members;

NOW THEREFORE BE IT RESOLVED that the Superintendent of Essex Regional Education Services Commission be notified that **Richard Williams** has been duly elected as a member of the Representative Assembly of the Essex Regional Education Services Commission;

BE IT FURTHER RESOLVED, that a copy of the minutes indicating such election be forwarded to the Executive Director of the Commission.

Motion by: Norma Carty

Seconded by: Renee Burgess

Roll call: Unanimously approved on a roll call vote

XII APPOINTMENT OF COMMITTEE MEMBERS

The President of the Board does designate the following Board Members to be Members of the **Buildings and Grounds/Athletics Committee** with the first named Board Member as Chair:

Alicia Owens  
Ronald Brown  
Joseph Sylvain  
Norma Carty

The President of the Board does designate the following Board Members to be Members of the **By-Laws and Policy Committee** with the first named Board Member as Chair:

Norma Carty  
Sean Evans  
Richard Williams  
Alicia Owens

The President of the Board does designate the following Board Members to be Members of the **Curriculum/Technology Committee** with the first named Board Member as Chair:

Ronald Brown  
Alicia Owens  
Romaine Greer  
Sean Evans

The President of the Board does designate the following Board Members to be Members of the **Finance Committee** with the first named Board Member as Chair:

Sean Evans  
Joseph Sylvain  
Renee Burgess  
Richard Williams

The President of the Board does designate the following Board Members to be Members of the **Negotiations Committee** with the first named Board Member as Chair:

Richard Williams  
Joseph Sylvain  
Ronald Brown  
Norma Carty

The President of the Board does designate the following Board Members to be Members of the **Personnel Committee** with the first named Board Member as Chair:

Renee Burgess  
Joseph Sylvain  
Anthony Vauss  
Romaine Greer

The President of the Board does designate the following Board Members to be Members of the **School/Community Relations Committee** with the first Named Board Member as Chair:

Anthony Vauss  
Richard Williams  
Romaine Greer  
Sean Evans

**VOTING DELEGATE – NEW JERSEY SCHOOL BOARDS**

BE IT RESOLVED, that **Ronald Brown** shall represent the Irvington Board of Education and be their voting delegate at meeting of the New Jersey School Boards Association. (18A:6-46) and further;

BE IT RESOLVED, that the Alternate Delegate shall be **Sean Evans**.

Motion by: Norma Carty

Seconded by: Alnicia Owens

Roll call: Unanimously approved on a roll call vote

**EXECUTIVE COUNCIL REPRESENTATIVE – ESSEX COUNTY SCHOOL BOARD ASSOCIATION**

The Board President does appoint **Ronald Brown** as Executive Council Representative to represent the Irvington Board of Education at the Executive Council Meetings of the Essex County School Boards Association. The Alternate shall be **Sean Evans**.

**XV. URBAN BOARDS COMMITTEE**

The Board President does appoint **Anthony Vauss** to represent the Irvington Board of Education on the Urban Boards Committee of the New Jersey School Boards Association. The Alternate shall be **Norma Carty**.

ANNUAL REORGANIZATION MEETING  
**BOARD POLICY BOOK**

APRIL 24, 2013

BE IT RESOLVED, that the Policy and Regulation Manuals of the Irvington Township Board of Education be re-adopted. The Board Policy Book can be reviewed in the Office of the Board Secretary.

Motion by: **Renee Burgess**

Seconded by: **Norma Carty**

Roll call: Unanimously approved on a roll call vote

**IRVINGTON PUBLIC SCHOOLS MISSION STATEMENT**

BE IT RESOLVED, the Irvington Public Schools envision a community of learners dedicated to academic excellence through a combination of critical thinking and life skills which define the education of the whole child wherein the major focus of the school system is to improve academic achievement for all students.

Motion by: **Sean Evans**

Seconded by: **Norma Carty**

Roll call: Unanimously approved on a roll call vote

**REQUEST FOR TAXES FROM THE TOWNSHIP**

RESOLVED, that the amount of District taxes including the debt service requirement needed to meet the obligations of this Board of Education for the 2013-2014 school year is \$17,459,529.00 and the Township of Irvington is hereby requested to transfer the proceeds to the Irvington Board of Education as listed: Funds are due by the 1<sup>st</sup> day of each month.

July, 2013	1,454,960.75
August 2013	1,454,960.75
September, 2013	1,454,960.75
October, 2013	1,454,960.75
November, 2013	1,454,960.75
December, 2013	1,454,960.75
January 2014	1,454,960.75
February, 2014	1,454,960.75
March, 2014	1,454,960.75
April, 2014	1,454,960.75
May, 2014	1,454,960.75
June, 2014	<u>1,454,960.75</u>
	<b>\$17,459,529.00</b>

ACTION:

Motion by: Ronald Brown, Seconded by: Norma Carty

Roll call: Unanimously approved on a roll call vote



RESOLVED, that the Board of Education, pursuant to N.J. S. A. 18A:19-2, approves authorizing the chief school administrator or her designee to administratively approve the payment of bills for students needs, pursuant to N.J.S.A. 18A:19-4.1. Payments approved by the chief school administrator or her designee shall be reported to the Board, ratified and duly recorded in the minutes at a subsequent meeting of the Board.

**ACTION:**

Motion by: Alnicia Owens, Seconded by: Norma Carty

Roll call: Unanimously approved on a roll call vote

**RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, TITLE 18A-18A-10 provides that the Board of Education, without advertising for bids may by resolution purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state division of purchase and property; and

WHEREAS, the Irvington Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, The Irvington Board of Education desires to authorize its purchasing agent for 2013-2014 to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE BE IT RESOLVED that the Irvington Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property by utilizing the various vendors approved by the state.

**ACTION:**

Motion by: Sean Evans, Seconded by: Alnicia Owens

Roll call: Unanimously approved on a roll call vote

**INSURANCE BROKER OF RECORD**

RESOLVED, that the Irvington Board of Education, approves the appointment of Conner Strong & Buckelew as the Broker of Record in all Insurance matters for Irvington Township Board of Education effective July, 1, 2013 through June 30, 2014.

**ACTION:**

Motion by: Alnicia Owens, Seconded by: Norma Carty

Roll call: Unanimously approved on a roll call vote

**APPOINTMENT OF TREASURER OF SCHOOL MONIES 2013-2014**

RESOLVED, that **Hirut Resson** of Resson Financial Services, Orange, New Jersey be appointed as the Treasurer of School Monies, to complete bank reconciliations for the 2013-2014 fiscal year, at a fee of \$1,800 per month, not to exceed \$21,600 (Fee same as last year). Said services are to be paid from Acct. # 11-000-230-339-00-31, in accordance with the terms and conditions of a contract to be executed by the firm and the Irvington Board of Education.

**ACTION:**

Motion by: Sean Evans, Seconded by: Alnicia Owens

Roll call: Unanimously approved on a roll call vote

**RESOLUTION TO APPOINT HUNT, HAMLIN & RIDLEY AS GENERAL AND LABOR COUNSEL TO THE IRVINGTON BOARD OF EDUCATION**

WHEREAS, the Irvington Board of Education is desirous of retaining General Counsel and Labor Negotiations Counsel to represent the school district in a variety of legal matters; and

WHEREAS, the Irvington Board of Education is desirous of appointing the law firm of Hunt, Hamlin & Ridley in the capacity of General Counsel and Labor/Negotiations Counsel in the amount not to exceed \$390,000.00, for all matters related to the duties and responsibilities as General Counsel and Labor/Negotiations Counsel in accordance with the terms and conditions of a contract to be executed by the firm and the Irvington Board of Education;

NOW THEREFORE BE IT RESOLVED, that the Irvington Board of Education approves the appointment of the law firm of Hunt, Hamlin & Ridley as General Counsel and Labor/Negotiations Counsel for an amount not to exceed \$390,000.00, for all matters related to the duties and responsibilities as General Counsel and Labor/Negotiations Counsel in accordance with the terms and conditions of an contract to be executed by the firm and the Irvington Board of Education effective July 1, 2013 to June 30, 2014. (Fee same as last year) Paid from account # 11-000-230-331-00-31.

**ACTION:**

Motion by: Renee Burgess, Seconded by: Norma Carty

Roll call: Unanimously approved on a roll call vote

ANNUAL REORGANIZATION MEETING  
**LEGAL EXPENSES – HUNT, HAMLIN & RIDLEY**

APRIL 24, 2013

RESOLVED, that the Irvington Board of Education hereby approves the allocation of an amount not to exceed \$50,000.00 to cover court fees and expenses, including, but not limited to, filing fees, expert witness fees and deposition and transcript fees which are directly related to litigation involving the Irvington Board of Education for the 2013-2014 school year. The payment of expenses to be provided upon the production of an invoice to the Assistant Superintendent for Business. Paid from account # 11-000-230-590-00-31.

**ACTION:**

Motion by: Sean Evans, Seconded by: Norma Carty

Roll Call: Unanimously Approved on a roll call vote

**APPOINTMENT OF AUDITOR 2013-2014**

RESOLVED, that Samuel Klein and Company of Newark, New Jersey be appointed to audit the school district's 2013-2014 accounts and financial transactions in accordance with federal and state auditing requirements and to perform other special services as required and authorized by the Board in accordance with the terms and conditions of a contract to be executed by the firm and the Irvington Board of Education for the 2013-2014 school year. Amount not to exceed \$64,585.00 (Fee a 4% increase over last year.) Paid from account # 11-000-230-332-00-31.

**ACTION:**

Motion by: Alnicia Owens, Seconded by: Norma Carty

Roll Call: Unanimously approved on a roll call vote

RESOLVED, that the Board of Education understands and adopts the Code of Ethics for School Board Members as defined in Title 18A: 12-24.1, read and discuss the following:

**18A:12-24.1 Code of Ethics for Board Members.**

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow boards members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**ACTION:**

Motion by: Ronald Brown Seconded by: Renee Burgess

Roll Call: Unanimously approved on a roll call vote

ANNUAL REORGANIZATION MEETING  
**REIMBURSEMENT OF PRIOR YEAR EXPENDITURES**

APRIL 24, 2013

RESOLVED, that the Irvington Board of Education accepts the recommendation of the Interim Superintendent of Schools and approves the reimbursement of prior year special revenue expenditures paid from the General Fund in the amount of \$126,913.00 as follows:

New Facility Grants	35,355.42
Wrap Around	24,048.00
PBSIS	10,009.58
Play it Smart	7,500.00
Temple University	<u>50,000.00</u>
	126,913.00

These funds will be recorded as miscellaneous revenue in the General Fund for the 2012-2013 school year.

**ACTION:**

Motion by: Norma Carty, Seconded by: Alnicia Owens

Roll Call: Unanimously approved on a roll call vote.

**APPROPRIATION OF MISCELLANEOUS REVENUE AND FOOTBALL  
FIELD DONATIONS – TRACK AND FIELD**

WHEREAS, pursuant to N.J.S.A.18A, Boards of Education can raise in any school year funds additional to those set forth in its annual budget;

WHEREAS, the Interim Superintendent of Schools has determined a need to provide funds to renovate the track and field at Irvington High School ; and

WHEREAS, the project has been approved by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the Irvington Board of Education, upon the recommendation of the Interim Superintendent of Schools, appropriates funds in the amount of \$2,859,000.00 as follows;

2011-2012 General Fund Surplus	2,500,000
Private Football Donations	48,575
Miscellaneous Revenue	126,913
Funds Transfer	<u>183,512</u>
	2,859,000

The above amounts to be recorded in account # 12-000-400-450-00-31 for the renovation of the Irvington High School track and field.

**ACTION:**

Motion by: Ronald Brown, Seconded by: Romaine Greer

Roll Call: Unanimously approved on a roll call vote

RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to award a contract to LandTek Group, 235 County Lane Road, Amityville, NY 11701, to renovate the Irvington High School Track and Field. LandTek Group represents one of the proposals, received under Track & Field Improvements, DMR Project No. 3304, as part of the bidding process. The total cost of award not to exceed **\$2,859,000.00**, and is payable from account number: 12-000-400-450-00-31

**Other bidders:**

Applied Landscape Technologies  
P.O. Box 608  
Montvale, New Jersey 07045  
**\$2,888,353.00**

J.C. Landscape Construction  
8 Industrial Rd.  
Pequannock, New Jersey 07440  
**\$2,929,000.00**

Tec-Con Contractors  
9 Dodd Street  
East Orange, New Jersey 07017  
**\$3,410,243.00**

**ACTION:**

Motion By: Norma Carty, Seconded By: Renee Burgess  
Roll call: Unanimously approved on a roll call vote

**PUBLIC COMMENT:**

Board President Anthony Vauss thanked Interim Superintendent Dr. Neely Hackett, Interim Assistant Superintendent for Curriculum and Instruction Dr. Allen, Associate Business Administrator Mr. Monel, and the Director of Human Resources Ms. Sharif for their support and the role they played in bring about the renovation of the Irvington High School Track and Field. He applauded, and gave special thanks to Assistant Superintendent for Business/Board Secretary Reggie Lamptey for his role in the renovation of Irvington High School Track and Field Facility.

Board President Vauss and Interim Superintendent Hackett unveiled the design of the new facility that will host the Track and Field for the Irvington High School.

Present was Mr. Obi Agudosi of DMR Architects, Architects for the Irvington High School Track and Field facility, and members of Suburban Engineers for the Irvington High School Track and Field . President Vauss asked what would be the starting/completion date for this project. Jonathan of Suburban Engineering stated

that work would be starting the following day, April 25, 2013, and would be completed by August, 2013.

October Hudley PTSA President referring to the Track and Field project stated that she was so please to be a part of history in the making. She congratulated Mr. Vauss and the other candidates on their re-election, and she looked forward to working with them again. She also invited everyone out to the May 4<sup>th</sup> Flea Market at Irvington High School.

Council Member At Large Leby C. Jones congratulated the board members, and stated how proud she was of Dr. Hackett.

Rashid Williams congratulated the board members and reminded them to always think of the children of Irvington 1<sup>st</sup>.

Cathy Steele acknowledged all the coaches, stated that she was proud of what they do for the kids

**CLOSED SESSION:**

In accordance with the New Jersey Open Public Meeting Act, be it hereby resolved that the Irvington Township Board of Education meet in closed session on May 15, 2013, at University Elementary School, 1 University Place, Irvington, New Jersey at 7:30 pm to address matters of personnel and attorney/client privilege.

It is expected that the matters discussed will be made public at the time that the need for confidentiality no longer exists.

**MOTION TO ADJOURN:**

Upon the motion by Norma Carty, second by Renee Burgees, and unanimously approved on a roll call vote, the Annual Re-Organization meeting adjourned at 8:23p.m.

  
\_\_\_\_\_  
Reggie Lamprey, CPA  
Assistant Superintendent for Business/Board Secretary

RL/vp